



New Student Checklist

Visit www.miracosta.edu/vets for an online checklist, the *Student Veterans Handbook*, and more!

Check When Completed	To Do:
	Apply to MiraCosta College at www.miracosta.edu/apply .
	Submit your VA Benefit Application at www.vets.gov .
	Request official transcripts from all prior colleges and universities, including military transcripts.
	Submit your DD-214 (if applicable) to Admissions & Records (admissions@miracosta.edu) for possible priority registration.
	Complete Spartan Prep (orientation + advising) online through your SURF account.
	Complete the Free Application for Federal Student Aid (FAFSA) at www.fafsa.gov .
	Meet with a Veterans Counselor to create an <i>Abbreviated Education Plan</i> *. Appointments can be scheduled by visiting the Counseling website at www.miracosta.edu/counseling and selecting "Chat with General Counseling Specialist or Staff." Be sure to identify yourself as a Military Affiliated Student!
	Enroll in classes as listed on your <i>Abbreviated Education Plan</i> via SURF**.
	Complete your Letter of Intent online via SURF after you enroll. THE LETTER OF INTENT MUST BE SUBMITTED TO BEGIN THE CERTIFICATION PROCESS AND TO AVOID BEING DROPPED FROM YOUR CLASSES.
	After enrolling in classes, submit the following to Veterans Services via email (VetsBenefits@miracosta.edu): <ol style="list-style-type: none"> 1. <i>DD214</i> or <i>Notice of Basic Eligibility</i> (NOBE) for Reservists (if applicable) 2. Documentation of VA benefit eligibility (any one of the following may be submitted): <ol style="list-style-type: none"> a. eBenefits Education Enrollment Status <u>or</u> b. vets.gov "Statement of Benefits" 3. <i>Certificate of Eligibility</i> (COE) 4. <i>VA Form 22-1995</i> (veterans) or 22-5495 (dependents). <u>You do not need to complete the financial information.</u> 5. <i>Abbreviated Education Plan</i>
Reminder:	Complete a <i>Letter of Intent</i> (LOI) each semester you wish to use VA educational benefits.

04/20

Notes

*Eligibility is determined based on each student's individual situation. Some students are ineligible for an Abbreviated Education Plan based on prior education credit.

** Online remedial courses (MATH 20, MATH 30, and ENGL 49) are not certifiable/payable by the DVA. Courses listed as 292 or 299 are not certifiable/payable by the DVA. If, at any time, it is determined a course(s) or course equivalent, taken at another institution, was successfully completed the course(s) will not be paid by the DVA if repeated.