

# Menominee County & Town of Menominee State of Wisconsin

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## 2020 Annual Report January 1, 2020 to December 31, 2020



The Gradual Return to Normal:  
Scenes from the Courthouse

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**Containing a compilation of Annual Department  
Reports and County and Town Budget information**

**20 April 2021**

# Menominee County/Town 2020 Annual Report

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## County Board Chairperson's Statement on the COVID-19 Pandemic Response and Recovery

This past year was a year of many firsts for all of us. None of us could have imagined two years ago we would be faced with a worldwide pandemic having the impacts that it did—national, state and local emergency declarations, quarantines, curfews, face covering mandates, camping bans, travel restrictions, office and/or building closures, employees ordered to work from home, meetings held via video/teleconferencing, toilet paper shortages, over 31 million Americans infected with a deadly virus, and over 564,000 Americans having lost their lives. It is still hard to believe it today. It is even harder to believe that despite all we have been through, there are still those refusing to wear masks, refusing to socially distance themselves, continuing to gather in large groups, and choosing not to take a free vaccine.

Donning a mask, socially distancing ourselves, washing our hands, and avoiding large groups has proven itself to be the single biggest preventative measures we can take to avoid contracting the virus or spreading it to others. When we add the vaccine to the mix, it effectively tells the virus it is not welcome here—that we are closed for its kind of business. The sooner more of us take the vaccine, the sooner we can get back to living a more normal lifestyle. In the process, it is hoped we might also prevent the virus from further mutating into something more unmanageable. Please, tell your friends, family members, and especially the youth to take the vaccine. Sure, there have been some that have experienced uncomfortable side effects after taking the vaccine, but I would gladly take a sore arm, a headache, or chills for a day or two over a virus-induced hospital stay or worse.

I want to close this letter by thanking everyone for doing their part this past year. I begin by thanking our doctors, nurses, EMTs, pharmacists and pharmacy technicians, dentists and hygienists, patient registration workers, medical appointment clerks, and every other healthcare worker that donned a mask and gloves and put themselves into harm's way just to keep the rest of us healthy. I want to thank our Sheriff, Chief of Police, Conservation Director, deputies, Tribal police officers, conservation wardens, Emergency Management personnel, and firefighters for the courage they exhibited this past year—and now—while selflessly venturing into areas and uncertain situations at great risk to themselves and their families. I want to thank our teachers, teacher's aides, and school administrators for going the extra mile during this pandemic to educate the future leaders of our community. I want to thank our social workers, transport workers, and certified nursing assistants who continued to go into the homes of our family members and friends to offer help while most other offices remained closed. I want to thank our highway workers, utility workers, and maintenance workers for maintaining our infrastructure and facilities while many of us worked from the safety of our homes. I want to thank those who had to work from home for staying home and for venturing out only when it was essential. Finally, I want to thank our housekeepers and custodians for the unsung work they performed making sure their coworkers and our residents had a safe experience while entering community facilities.

We are not out of the woods yet. Please, get vaccinated, wear your face coverings, socially distance yourself from others, wash your hands, and avoid large gatherings!

/s/

Elizabeth Moses, Chairperson  
Menominee County Board of Supervisors

## Menominee County & Town Vision Statement

Our Vision is to have a healthy and safe community, a thriving economy, quality housing, sustainable natural resources, and a strong cultural identity.

## Menominee County & Town Mission Statement

Our Mission is to provide quality services with dignity and respect while honoring our community's culture and heritage, and preserving our natural resources in a fiscally responsible manner.

## Menominee County Board of Supervisors



*2019-2020 Oath of Office: (L-R) William Waubanasum Jr., Misty Wayka, Elizabeth Moses, Laure Pecore, Elizabeth Arnold, Ben Warrington, and James Lowey.*

**ELIZABETH MOSES (AT LARGE), CHAIRPERSON.** Personnel & Finance Committee (Chair), Highway Committee (Chair), Public Safety Committee, Joint Task Force, Plan Commission, and Land Information Council

**ELIZABETH FERNANDEZ (WARD 1), VICE-CHAIRPERSON.** Public Safety Committee (Chair), Highway Committee, Joint Task Force, Zoning Committee, Fostering Futures, Land Conservation Committee, and Veterans Commission

**KEITH TOURTILLOTT (AT LARGE).** Personnel and Finance Committee, Human Services Board, Public Safety Committee, Joint Task Force, and Planning Commission

**VACANT (WARD 2).** Veterans Commission and Land Conservation Committee (vacancies filled by M. Wayka and E. Fernandez)

**BEN WARRINGTON (WARD 3).** Land Conservation Committee, Commission on Aging, Aging Disability Resource Center (ADRC), Bay Area Work Force Development, and Menominee Public Library

**EVA JOHNSON (WARD 4).** Zoning Committee (Chair), Personnel & Finance Committee, Veterans Commission, and Human Services Board.

**JAMES LOWEY (WARD 5).** Highway Committee, Legend Lake Protection & Rehabilitation District, East Central Regional Planning Commission, Public Health Governing Board, and Human Services Board

Board members that served in 2020 and resigned: William Waubanasum Jr. (resigned January 2020), Laure Pecore (resigned July 2020), and Misty Wayka (resigned July 2020).

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In addition to main committees, all Board members serve on numerous other committees, commissions and boards.



**2020 Swearing In of New Board Members:** (L-R)  
*Laure Pecore, Clerk, Tasha Caldwell, Keith Tourtillott,  
and Eva Johnson*

### **Town of Menominee Board of Supervisors**

**ELIZABETH MOSES (AT LARGE), CHAIRPERSON**

**ELIZABETH FERNANDEZ (WARD 1), VICE-CHAIRPERSON**

**KEITH TOURTILLOTT (AT LARGE)**

**VACANT (WARD 2)**

**BEN WARRINGTON (WARD 3)**

**EVA JOHNSON (WARD 4)**

**JAMES LOWEY (WARD 5)**

(Town Board members serve on many of the same main committees as County Board members)

## Administrative Coordinator's Office

**Jeremy C. Weso, Administrative Coordinator**

jweso@co.menominee.wi.us

Lona Tourtillott, Administrative Assistant

ltourtillott@co.menominee.wi.us

W3269 Courthouse Lane, P.O. Box 279, Keshena, WI 54135

Ph: 715-799-3012 | Fax: 715-799-3412

### Overview:

The Administrative Coordinator's Office is responsible for (a) coordinating all administrative and management functions of the County and Town, (b) providing guidance and/or direction to departments of the County and Town, and (c) assisting the County and Town Board with its important policy development and oversight functions. The office consists of the Administrative Coordinator, who is appointed by the Board, and an Administrative Assistant. Among the several areas these two professionals work in include:

- Administration of County and Town departments;
- Budget development;
- Implementation of County/Town Board directives;
- Creation, enforcement, and/or analysis of policies and procedures;
- Grant administration;
- Human resources and labor relations;
- Administration of insurance program, including auto, property, general liability, workers compensation, unemployment compensation, health, life, short term/long term disability; and
- Administration of payroll and benefits.



*Jeremy C. Weso and Lona Tourtillott*

### 2020 Projects and Achievements:

- Developed the County's COVID-19 Plan, Families First Coronavirus Response Act Policy, several Board resolutions concerning the COVID-19 pandemic, and various organizational and department-specific closure and reopening plans. Much of Administration's work in this area was designed to limit community spread of the disease among employees and the public, ensure that if there was community spread within the organization we could effectively isolate it to the fewest number of departments and personnel possible, track employees that were quarantined and recovered, and continue providing governmental services to the public.
- Administration worked with UW Extension, Finance, GIS/Land Information/Property Lister, and other department heads to develop a food, beverage, and healthier work environment policy. This policy was incorporated into the Personnel Policies and Procedures Manual as Appendix 12. The policy aims to help the organization combat obesity and reduce environmental impacts by decreasing single use items (e.g., plastic ware, Styrofoam cups, etc.) in the workplace.
- Administration processed the paperwork necessary for the County to begin collecting sales tax revenues. The began generating those revenues on April 1<sup>st</sup>. Our revenue projection for 2020 was \$60,000, but we actually generated \$71,670.23. This revenue helps to reduce the amount

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of debt service that could otherwise be added to the levy. It also helps shore up the loss of property tax revenues caused the loss of vital tax base.

- Administration provided new Board with an orientation and introduction packet designed to assist them in their new role.
- Administration worked with the Technology Services Director to develop a new position description for the Computer Support Technician position in the Technology Services Department.
- Developed County and Town budgets with the assistance of Finance personnel.

**2021 Goals and Objectives:**

- Redesign and update the comprehensive plan.
- With the assistance of Finance, develop an RFP for Auditing Services.
- Develop a budget for the use of American Rescue Plan Act funding.

**Historical Budget Data:**

County							
Description	2015	2016	2017	2018	2019	2020	2021
Levy Rate	8.2467	8.2786	8.3183	8.3093	8.3484	8.5865	8.4208
Levy Amount	\$ 2,642,307	\$ 2,662,992	\$ 2,687,285	\$ 2,710,154	\$ 2,733,837	\$ 2,761,268	\$ 2,723,454
Actual Budget	12,682,637	12,267,520	10,123,261	10,681,321	9,675,136	N/A	N/A
Proposed Budget	13,190,045	10,035,771	12,850,101	9,907,377	9,652,116	11,401,987	10,536,177
Assessed Value	320,408,200	321,671,100	323,055,900	326,159,200	327,467,700	321,583,150	323,420,300

Town							
Description	2015	2016	2017	2018	2019	2020	2021
Levy Rate	1.0365	1.0591	1.0887	1.0868	1.0919	1.1231	1.1259
Levy Amount	\$ 332,094	\$ 340,669	\$ 351,726	\$ 354,481	\$ 357,578	\$ 361,166	\$ 364,132
Actual Budget	1,067,882	1,123,066	1,153,923	1,238,500	1,041,191	N/A	N/A
Proposed Budget	1,302,264	1,436,601	1,267,021	1,372,242	1,390,550	1,367,557	1,352,024
Assessed Value	320,408,200	321,671,100	323,055,900	326,159,200	327,467,700	321,583,150	323,420,300

**Assessor**

**Marsha Dawley, Accurate Appraisal, LLC (Contractor)**  
 1428 Midway Road, P.O. Box 415, Menasha, WI 54952  
 Ph: 920-749-8098 | Fax: 920-749-8099

**Overview:**

Accurate Appraisal is our contracted Assessors for the Town of Menominee. They are a statewide assessment firm located in Menasha, WI. The Assessment Ratio in 2019 was 98.56% and changed in 2020 to 91.38%.

**2020 Projects and Achievements:**

- Residential new construction total ..... \$2,277,200
- Commercial new construction total ..... \$0.00
- There were 95 building permits taken out totaling..... \$4,124,520
- 2020 equalized value..... \$353,928,000
- 2019 equalized value..... \$326,270,300

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- Difference ..... \$27,657,700 (8.48%)
- Assessed value in 2020 .....\$323,420,300
- Assessed value in 2019.....\$321,583,150
- Difference ..... \$1,387,150 (0.43%)

**2021 Goals and Objectives:**

The Town has contracted with Accurate Appraisal to conduct maintenance of all locally assessed properties in the Town of Menominee.

**Clerk of Courts Office**

**Delsy Kakwitch, Clerk of Court** (Appointed 01/07/21)  
Delsy.kakwitch@wicourts.gov  
Pam Frechette, Clerk of Court (Retired 01/07/21)  
W3269 Courthouse Lane, P.O. Box 279, Keshena, WI 54135  
Ph: 715-799-3311 | Fax: 715-799-3412

**Overview:**

Menominee County Clerk of Circuit Court is combined with Shawano County Circuit Court. We contract with Shawano County Judges, District Attorney, Family Court Commissioners, Register in Probate and the Shawano County Jail. Our office is located in Keshena at the Menominee County Courthouse. Our court proceedings are held at the Shawano County Courthouse. Our prisoners are housed at the Shawano County Jail. We employ two full time employees: Clerk of Court and Deputy Clerk of Court. The Clerk of Court is governed by the Wisconsin State Statutes. The Clerk of Court's Office processes Criminal, Civil, Small Claims, DNR, Ordinance, Traffic, and civil cases, including restraining orders and family cases (divorce). We collect fines, fees and restitution. Submit monthly reports to the State. Prepare yearly budgets and submit Annual Report (CS-147) of Revenue and Expenditures to the State. Plans and implements procedures under Consolidated Courts Automation Program (CCAP). Prepare appeal cases for the Court of Appeals. Schedules interpreters for non-English speaking persons. Prepares quarterly interpreter reimbursement report. Prepares unclaimed funds report and yearly restitution report. Tracks all court cases in Branch 1 and 2, and tracks event and activity reports for both Judges. The majority of our cases are filed electronically with the exception of a few pro-se litigants.



*Changing of the Guard: Delsy Kakwitch and Pamela Frechette*

**2020 Projects and Achievements:**

- Clerk of Court and Deputy Clerk of Court completed Mandatory Security Awareness Training
- Clerk of Court attended the Clerk of Circuit Court Institute in Wisconsin Dells.
- Clerk of Court attended District 9 Clerk of Court's Yearly Meeting.
- Clerk of Court attended Fall Clerk of Circuit Court Conference.

**2021 Goals and Objectives:**

- Utilizing all failure to pay actions towards unpaid fines: The Wisconsin Department of Revenue State Debt Collection Initiative, Wisconsin Revenue Tax Intercept, License Suspension, and Commitment, etc.



- Continue with our record retention destroying records after the minimum retention period.
- Back scanning old case files
- Train Deputy Clerk of Court for in-court clerking.
- Updating Circuit Court forms in our office and making them readily available.
- Earn points towards Wisconsin Clerks of Circuit Court Association (WCCCA) certificate program.

## **Clerk's Office**

### **Laure Pecore, Clerk**

(Appointed July 2020; Elected in April 2021)

Sarah Lyons, Clerk (Resigned 06/30/2020)

lpecore@co.menominee.wi.us

W3269 Courthouse Lane, P.O. Box 279, Keshena, WI 54135

Ph: 715-799-3311 | Fax: 715-799-3412

### **Overview:**

Menominee County/Town Clerk plays a unique role within the County/Town. Menominee County/Town is the only County in the State that has constitutional offices that wear two hats. As the County clerk and the Town clerk the duties are merged into one office. The County clerk is an elected position and the Town clerk position within Menominee County is assumed with this position. The Clerk's office consists of a full-time Clerk and a part-time Deputy Clerk. The Clerk provides many services for the County and Town:



*Misty Wayka and Laure Pecore*

- Secretary to the Board
  - Prepares agenda's and clerk's meetings and prepares the minutes for the County/Town Board, Personnel and Finance Committee, Joint Library Board and the Ethics Inquiry Board.
  - Posts/publishes agenda's and required notifications.
  - Ensures compliance with open meeting laws.
  - Record keeper for official documents the County/Town.
- Election Administration:
  - Provide training for Election inspectors and Chief election inspectors.
  - Preparing candidate packets and registration for local candidates.
  - Preparing and posting/publishing election notices and posting them on the Website.
  - Prepares elections thru the state election site and provide all information to the printers for ballots, in small elections we prepare and prints ballots for the municipality.
  - Maintain voter registration for the municipality thru the Statewide voter registration system.
  - Ensure the integrity and security of all election material, ballots, ballot machines, voter information is secured at all times.
- Licenses and Permits:
  - Issue marriage license and compile indexes
  - Issue work permits to minors under the age of 16.
  - Issue liquor licenses to establishments within the Town of Menominee
  - Issue bartender/operators license to persons working in Town of Menominee
- Financial Functions:

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- File with the Wisconsin Department of Revenue: Payroll taxes, Wisconsin Liquor licenses, Board of Review calendar, Board of Review training affidavit, Municipal Financial Reports, Statement of Taxes, Municipal Levy Limits, County Levy limits, and Wage attachments.
- Pay all federal payroll taxes for the County and the Town.
- File unemployment quarterly reports.
- File quarterly employment reports.
- Process and pay all invoices within New World software system for the courthouse offices, maintenance office, veterans services office and conservation/zoning office.
- Process and pay payroll disbursements.

### **2020 Projects and Achievements:**

- Appointed to the County Clerk's position in July 2020.
- Prepared elections for Fall primary and General election.
- Implemented a safe voting experience for Menominee.
- County voters during a pandemic.

### **2021 Goals and Objectives:**

- Update the Clerk's page on the website with current forms and information.
- Obtain County Clerk's certification thru UW-GB.
- Update Ordinances and resolutions on website.
- Work on retention of documents in Storage.
- Training of election procedures and certifications for election workers.
- Create procedure manual for the Clerk's office.

## Conservation, Forestry and Zoning

**Jeremy Johnson, Director**

jeremyj@co.menominee.wi.us

P.O. Box 279, W3270 Courthouse Lane, Keshena, WI 54135

Ph: 715-799-3001 | Fax: 715-799-5712

### **Overview:**

- **Mission Statement:** To help all citizens of Menominee County live within our environment respectfully and adhere to all applicable regulations.
- **Land Conservation:** The Land Conservation Department oversees many aspects of environmental management within Menominee. We work with many local agencies and organizations, including the Menominee Indian Tribe of Wisconsin, to protect and enhance the land, trees and water here in Menominee.
- **Forestry:** The Menominee County Forestry Department handles all tree related questions. From insects and diseases to hazard trees and species selection/planting, there is a Certified Arborist on staff to assist with all tree issues.



*Jeremy Johnson, Alix Bjorklund, Lacy Dixon*

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- **Zoning:** All lands within Menominee County jurisdiction, taxable or fee lands, are zoned and governed by the Menominee County Zoning Ordinance, adopted 4/15/99. All non-tribal lands near surface waters are regulated by the County Shoreland Protection Ordinance (#68) to protect our waters. Restrictions on building, vegetation protection areas, and limitations on impervious surfaces are important regulations to know and adhere to when using and developing waterfront property.
- **Solid Waste/Recycling:**
  - Solid waste and recycling questions are handled by the Land Conservation/Zoning Department. Recycling is extremely important for many reasons. Recycling and composting are good for our economy, providing dozens of community-based jobs and reusing valuable materials that would otherwise go to waste. Reducing our waste through recycling and composting is also good for our environment, reducing waste, cutting air pollution and saving energy.
  - Menominee Town/County is fortunate in receiving grant dollars to facilitate the recycling program; if people do not participate in the program, Menominee County and the Menominee Tribe will lose grant dollars, causing potential tax increases. It is imperative that we all conform to recycling rules. As each individual does their share, together as a community we can proudly progress toward a clean and sustainable environment.
- **Sanitation:** The Menominee Town/County Zoning Department oversees Private Onsite Wastewater Treatment System (POWTS) installation and maintenance on all fee lands within Menominee. The goal of the program is to treat household wastewater onsite properly so that groundwater and surface waters of Menominee are not contaminated from septic systems. Human health and clean waters for people and animals are the main objectives of the local and State rules that are in place.

### **2020 Projects and Achievements:**

- Completed restoration of two shoreland areas to pollinator habitat. Each area was prepped and then planted with native grass and wildflower seeds beneficial to bees, butterflies, and birds.
- Treated 84 sites for terrestrial invasive species controls, encompassing 13 separate species.
- Issued 42 oak cutting permits to aid in oak wilt prevention.
- Reviewed and issued 37 sanitary permits, 38 building permits, 106 zoning permits, and helped facilitate owners to obtain 3 variances and 5 conditional use permits.
- Injected several dozen oak trees with fungicide at 13 sites for disease control.
- Helped hundreds of community members and contractors with a variety of questions or concerns.
- Advised dozens of landowners on shoreline protection and other environmental guidance.
- Organized an outdoor education day for kids from Keshena Primary School in early March (pre-pandemic) to teach them about animals and tracks, invasive species, trees, and composting.
- Completed an annual "clean up week" for helping owners dispose of household waste in conjunction with the Menominee Tribe for all community members.
- Integral members of the Timberland Invasives Partnership (TIP), which combines efforts of Menominee, Shawano, Langlade and Oconto Counties with the Menominee and Stockbridge-Munsee Tribes to educate, prevent, and control invasive species regionally.
- Helped 4 lakefront landowners with cost-share projects to stabilize and naturalize their shorelines. Also assisted 34 owners with shoreline plantings/stabilizations where cost-share dollars were not used.
- Worked with TIP, The Menominee Indian Tribe, Menominee Tribal Enterprises, Moshawquit Lake Association, Legend Lake Property Owners Association, and the Legend Lake Protection &

Rehabilitation District on surveys and control work of 15 invasive species, both terrestrial and aquatic.

- Completed biological assessment for The Town owned Long Lake Conservancy.

**2021 Goals and Objectives:**

- Continue to control all known invasive species within our county in conjunction with the Menominee Tribe, Menominee Tribal Enterprises, the Timberland Invasives Partnership, and local lake associations/districts.
- Provide adequate opportunities for more cost-share projects with our home owners to control the erosion into our lakes and enhance natural buffers and habitat.
- Continue to enhance our recycling efforts within our community.
- Maintain and strengthen relationships between the County and its communities to produce planning practices supportive of proper land usage, services and recreation.
- Continue citizen involvement in environmental protection projects.
- Complete biological surveys on final 2 Town owned Conservancies.
- Provide technical advice on environmental issues such as erosion control, wildlife habitat concerns, wells/groundwater, and arboriculture.
- Continue a timely, orderly and efficient permitting process for contractors and our citizens.
- Provide information on groundwater, wetland and surface water protection.
- Provide a sanitary tracking system to ensure that all taxable lands have properly working septic systems to avoid groundwater or surface water contamination.
- Continue education of the citizens regarding the proper disposal of waste.
- Survey and control at least 12 invasive species to protect our natural areas and maintain biodiversity.

**Emergency Management**

**Shelley Williams, Director**

swilliams@co.menominee.wi.us

W3269 Courthouse Lane, P.O. Box 279, Keshena, WI 54135

Ph: 715-799-5074 | Fax: 715-799-3412

**Overview:**

Menominee County Emergency Management (MCEM) coordinates and facilitates a full range of emergency management activities to assist the community in planning for, responding to, and recovering from man-made or natural disasters. The department is governed by State statute 323. During 2020, this department consisted of a 30 hour per week EM Director.



*Shelley Williams*

**2020 Projects and Achievements:**

- In January, the Menominee County Local Emergency Planning Committee (LEPC) met to review all plans and procedures that have been implemented to ensure that Menominee County complies with the Emergency

Planning and Community Right-To-Know Act (Wisconsin Statute sec. 323.60). All statutorily required activities were conducted. The LEPC meets annually, but additional meetings may be called based on need. The public is welcome to attend LEPC meetings.

- The Emergency Management Committee (EMC) met in January to discuss information that is relevant to all agencies who serve the public in Menominee. The EMC is a multi-jurisdictional group that consists of representatives from Menominee County, Menominee Indian Tribe and the State of Wisconsin. This forum provides an opportunity for all participants to share information and collaborate on projects that benefit our community.
- MCEM participated in a Regional Exercise focused on pet sheltering during disasters. A disaster that results in evacuations is going to present the situation that evacuees will need a resource to help them care for animals that have to be evacuated as well. This exercise focused on planning and strategy for meeting these needs.
- Shawano-Menominee Public Health included MCEM in the Shawano-Menominee County Health Assessment. Multiple presentations provided data that had been collected regarding the community. Meeting participants then collaborated and determined the top three health priorities as Mental Health, Alcohol/Drug Abuse and Poor Eating Habits.
- FEMA funding from the July, 2019 wind event was finalized and received. This funding reimbursed County and Town Departments for expenses related to the wind event in 2019. Town received \$16,448.78 and the County received \$3,612.76
- On January 29, 2020, the Wisconsin Department of Health Services conducted the first State/County briefing regarding COVID-19 and established that weekly briefings would be held.
- On March 2, 2020, the County Administrative Coordinator began collaborating with all appropriate personnel to produce a COVID-19 plan. This plan was approved by the Personnel and Finance Committee on March 12, 2020.
- On March 5, 2020, Menominee and Shawano Counties, and Menominee and Stockbridge Tribes began the first COVID-19 planning meeting. This multi-agency collaboration continued throughout the remainder of 2020 and continues at the time of this report.
- On March 11, 2020, Wisconsin declared a State of Emergency for the COVID-19 Virus.
- MCEM participated in WI State Emergency Operations Center briefings, which were conducted twice daily, starting immediately upon the State's Emergency Declaration. Meetings were reduced to 5 days a week, eventually to 2 days a week, and are still occurring at the time of this report.
- On March 12th, the Menominee Indian Tribe stood up an Incident Command Team which included Menominee County Emergency Management as a partner. The IC Team addressed all phases of the COVID-19 pandemic and provided for a community-wide response to the pandemic. This Team met daily for many months, especially during the period that all government facilities were closed or limited access. The Team is still meeting weekly at the time of this report.
- Upon implementation of the County COVID-19 plan, Emergency Management acted as the liaison between Public Health and all County Departments. This involved daily contact with Public Health and conducting screening of multiple employees to determine if self-quarantine would be necessary based on multiple criteria, as well as staying abreast of ever-changing medical recommendations. This remains in place at the time of this report.
- MCEM coordinated obtaining Personal Protective Equipment for County Employees, as well as other supplies critical to the safety and protection of employees and visitors to County Offices.
- MCEM assisted with the "Routes to Recovery" grant, which resulted in \$139,483.03 being expended and reimbursed for COVID-19 related activity and items.

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- On March 19th, 2020, the County Board passed a resolution declaring a state of emergency, and announced that effective March 23rd, public access to county facilities would be restricted. Some restrictions are still in place at the time of this report.
- MCEM is participating in calls with the Fox Valley Hospital Emergency Readiness Coalition (FVHERC). This group consists of Public Health, Hospital and Emergency Management personnel from the Fox Valley region. These calls provide the opportunity for a common operating picture for all participating entities and are continuing at the time of this report.
- At the end of October, the Menominee Tribal Clinic (MTC) collaborated with County Public Health and Emergency Management personnel and it was agreed that the MTC would request and dispense the COVID-19 vaccine for all County personnel and residents. This effort is currently underway at the time of this report.
- MCEM continued supporting the LLPOA, in working with the DNR Firewise program, and participated in several virtual meetings.
- We are continuing to use the Nixle mass notification system. Nixle makes it possible for Officials to send out emergency information to the public in a timely fashion. The public can sign up to receive voice, text and e-mail messages, including weather alerts. You can sign up at the Menominee County website, just click on the Nixle Logo or text your zip code to 777888 from your cell phone.
- MCEM has continued to participate in the North East Wisconsin Communications Group (NEWCOM).
- TRAINING
  - MCEM attended "Access and Functional Needs" training March 8-9, as well as the Governors Conference on Emergency Management March 10-11, 2020.
  - MCEM participated in a Regional Energy Workshop (remote)

### **2021 Goals and Objectives:**

- Continue response to COVID-19 pandemic and eventually transition to the recovery phase.
- Participate in multiple exercises, both locally and regionally.
- Participate in the North East Wisconsin Communications Group, and attend meetings to remain informed regarding regional communications initiatives.

## Finance Department

**Lee Stoehr, Finance Director**

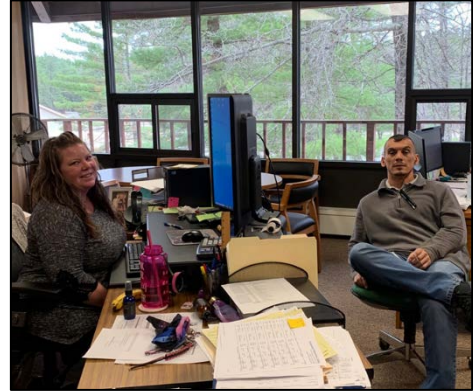
lstoehr@co.menominee.wi.us

W3269 Courthouse Lane, P.O. Box 279, Keshena, WI 54135

Ph: 715-799-3314 | Fax: 715-799-3412

### Overview:

Menominee County Finance Department, in combination with the County Clerk's and Treasurer's Offices, is responsible for the maintenance, accuracy, and accountability for the County and Town's finances. Currently a two-person office, it is further responsible for the development and implementation of the Accounting Policies and Procedures and for ensuring that the proper internal controls are in place to prevent loss and fraud throughout the County and Town. The office is the primary contact for the annual audit and ensuring that the annual financial report is accurate.



*Kourtney Erickson and Lee Stoehr*

### 2020 Projects and Achievements:

- Promoted Bookkeeper to HSD accountant.
- Brought in GovPay.com to help residents pay taxes, permits, and other fees using their credit/debit cards, either on-site or via secure web transaction.
- Reviewed and updated accounting procedures.

### 2021 Goals and Objectives:

- Review position descriptions.
- Develop job duties binders for staff and myself.
- Review and update Accounting Procedures Manual.
- Establish receivable and payable best practices.

## Fire Department

**Patrick Roberts, Fire Commissioner**

patrickr@co.menominee.wi.us

W3269 Courthouse Lane, P.O. Box 279, Keshena, WI 54135

Ph: 715-799-3511 | Fax: 715-799-3789

### Overview:

The Town of Menominee Volunteer Fire Department provides emergency services to the Menominee County/Reservation, which covers 360 square miles and over 4,500 residents. We currently have two fire stations: one located in Keshena and one located in Neopit. We respond to all calls for fires, water rescues, hazardous materials, missing person searches, and vehicle accidents. We provide building inspections to all Town/County and Tribal



*Town Fire crew taking a break*

## **Menominee County/Town 2020 Annual Report**

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buildings. Collectively, the fire department is staffed by one fire chief, two station chiefs, two assistant station chiefs, two captains, one lieutenant and 19 firefighters. We provide mutual aid to other communities when requested. All fire fighters are required and will continue to update their training and knowledge of firefighting and rescue operations.

This year, the Fire Department was dedicated to finding ways to continue necessary operations and adapt our work environments so we could continue providing excellent service to our community. We are proud to say the Department has shown that we can respond to the COVID pandemic while maintaining a healthy, safe and clean working environment.

All unique solutions that may have been useful to enhance our Department's practices and/or safety were explored. Our "all in" approach was successful and effective in maintaining the safety and wellbeing of our crew. Our ability to collaborate and share resources with other surrounding departments for one common goal was unprecedented. Fire Department personnel rose above the chaos, had faith in one another and took action that truly made a difference. Despite a major health and economic derailment, we accomplished a tremendous amount of work and have much to be proud of. While all the accomplishments, projects and programs make us grateful as a team, it is the service to our community and taking care of each other that really makes us proud.

### **2020 Projects and Achievements:**

- The department responded to 197 calls (Keshena-146; Neopit-51)
- All Turnout gear and wildland gear was replaced
- Combined training facility project was started

### **2021 Goals and Objectives:**

- Return to normal operations and training.
- Complete combined training facility and start training with both Shawano Area Fire and Bonduel Fire.

## **GIS/Land Information/Property Lister Office**

**Ruth Winter, GIS/Land Information/Property Lister**

ruthw@co.menominee.wi.us

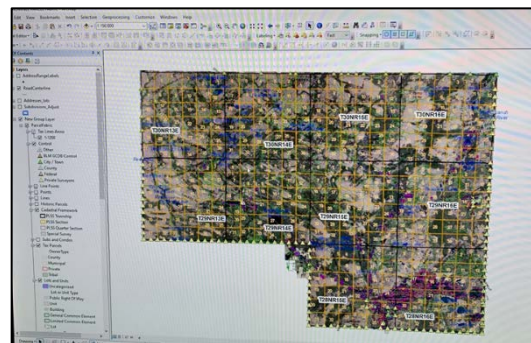
W3269 Courthouse Lane, P.O. Box 279, Keshena, WI 54135

Ph: 715-799-5845 | Fax: 715-799-3412

### **Overview:**

The Menominee County GIS/Land Information/Property Lister Office strives to provide accessible, complete, timely and as accurate as possible land information which is available to state and local units of government, as well as federal agencies, public utilities and the general public. This office is governed by Wisconsin State Statute chapters 59.72 and 70.09, and reports to the Land Information Council. There is one full time employee in this office.

The Menominee County Land Information Office (LIO) was created in 1998 through grant funding from the Wisconsin Land Information Program (WLIP). The WLIP



*One of Ruth's many fine masterpieces*



provides funding to counties for the modernization of land records. The LIO is responsible for the implementation of the county wide land records modernization plan.

The LIO has the custodianship of the topographic/planimetric base map information for Menominee County. It is also responsible for the maintenance of rural addressing, property owner transfers and other information related to all taxable parcels within Menominee County.

### **2020 Projects and Achievements:**

- GIS/Land Information/ Property Lister updated ownership in the GVS assessment program, the Transcendent tax program, property list spreadsheet, and maps using: 203 Electronic real estate transfer returns which is 56 more than the previous year. There were 97 Warranty deeds, 56 Quit Claim deeds, 20 Trustee's deeds, 12 HT-110, 2 Land contracts, 4 Personal Representative's deeds, 3 Termination of Decedent's Interest and 1 correction instrument.
- Applied for and received approval from the Wisconsin Department of Administration for the 2021 Wisconsin Land Information Program Base Budget Grant in the amount of \$96,120, along with a \$1,000 Training & Education Grant.
- Applied for and received approval from the Wisconsin Department of Administration for the Strategic Initiative Grant in the amount of \$50,000.
- Submitted Version 6 (V6) GIS Data for the Statewide Parcel Initiative.
- Attended the virtual WRPLA Annual State Meeting held in September.
- Served another year as the Treasurer of the Wisconsin Real Property Listers Association (WRPLA).
- Attended the virtual Transcendent User group meeting held in September.
- Attended the virtual Wisconsin Land Information Association conference held in October.
- Prepared the 2020 tax bills for printing and ran the necessary reports in the Transcendent Ascent Land Records tax program.

### **2021 Goals and Objectives:**

- Continue working to improve how we provide public access to our land records. It is our goal to get all of our land records to be made available on our website.
- Meet all of the requirements of the Wisconsin Department of Administration to make our GIS data meet the Searchable Format for the Statewide Parcel Map Database Project.
- Maintain a modern GIS that delivers useful quality data using our new parcel fabric.
- Apply for the Wisconsin Land Information Program Grant and the Strategic Initiative Grant
- Work on updating the Town/County Comprehensive Plan.
- Obtain the Ascent Real Estate Sales Finder Program from Transcendent.
- Obtain the Ascent Sanitary and Land User Permit program from Transcendent.
- Continue to attend new training opportunities and continuing education in the areas related to GIS and technology related to land records whether be it virtually or in person when allowable.

## Health Department

**Theresa Harmala, MSN, RN, Health Officer/Director**

Theresa.harmala@co.shawano.wi.us

Shawano-Menominee Counties Health Department

311 North Main Street, Shawano WI 54166

Ph: 715-526-4808 | Fax: 715-524-5792

### Overview:

The vision of the Shawano-Menominee Counties Health Department (SMCHD) is to see Healthy People in Healthy Shawano and Menominee Counties. Our mission is to assure the health of Shawano and Menominee Counties by promoting healthy lifestyles, preventing illness and disability, and protecting communities. In March of 2017, our health department was accredited by the Public Health Accreditation Board. This means our health department is committed to meet the accrediting body's standards and measures in 12 domains that are vital to public health work. We also continue to look at ways to monitor our progress and improve in areas of development.



*Shawano-Menominee Public Health Staff*

2020 was an exceptional year of adjusting, prioritizing and moving with all of the necessary priorities to respond to the COVID19 pandemic that began late in 2019. As a team, this pandemic challenged multiple aspects of our Public Health Emergency Response Plan. Our department was called upon for support and guidance throughout the year in order to keep the community safe, educated and informed with the most up to date information. As a local health department we are bound by the guidance given to us not only by the Centers for Disease Control and Prevention (CDC) but more specifically, the Wisconsin Department of Health Services (DHS). It was a challenge with so many moving parts and information; however, with the communications and partnerships within our local governments we all aimed toward a unified front to support our communities. This was not without challenges but with the intent toward safe communities we value the partnerships of our local governments and great community.

In 2020, a SMCHD focused on the development of a sustainable professional workforce for the response of the COVID19 pandemic for our community. This workforce was formed in partnership with a staffing agency which formed a "Case Management" approach for Contact Tracing. Early in the pandemic our health department staff responded to the growing needs of case management. As the pandemic escalated, we created and developed a curriculum and system to guide the agency RN's to support the community. The task of ongoing quality assurance and performance management rendered a system of sustainability to support the growing needs of community members, business owners, schools and providers in the Shawano-Menominee Counties jurisdiction. We had the honor to foster our working relationships with the Menominee County and Tribal leaders throughout this time, as well.

Throughout 2020, many professional throughout the public health arena evaluated and prioritized life changes and choices. With this, the SMCHD workforce moved to a new Health Officer/Director. Theresa (Terri) Harmala, MSN, RN had assumed the Interim Health Officer/Director role and was promoted to the permanent role as of November 2020.

**Summary of Major Projects and Activities in 2020:**

- While COVID19 garnered the majority of our attention, we continued to monitor for communicable diseases in Shawano and Menominee Counties to minimize the spread of illness to other citizens.
- Our relationships with Menominee County and Menominee Tribal agencies enhanced in our joined efforts to control, mitigate and prevent the spread of COVID19.
- Joined with the Menominee County and Menominee Tribal agencies in case management of positive COVID19 cases, contacts of positive cases, preventative screening and testing as well as the anticipated vaccine clinic planning for the upcoming year.
- Collaborated with the Menominee County and Menominee Tribal agencies in data collection and communicating those numbers on social media and county websites.
- Served as a support and resource for general Menominee County public health questions.

**2021 Goals and Objectives:**

- Return to the Community Health Improvement Planning Process (CHIPP) from the Community Health Assessment of Shawano and Menominee Counties which included people within both the Shawano and Menominee County jurisdiction. This process identified priorities including: Mental Health, Alcohol and Other Drug Use, and Chronic Disease
- Work with Menominee County on responding to COVID-19 public health emergency.
- Reestablish the support to suicide prevention efforts within Shawano and Menominee Counties.
- Continue to update the health department website to assure easier access to current public health information.
- Evaluate the current strategic plan for relevance to the new vision of the department post COVID19.
- Emphasize transparency and continue to build partnerships toward decreasing health disparities and increasing community engagement in our different public health programs.

**Highway Department**

**Jeremy C. Weso, Highway Commissioner**

[jweso@co.menominee.wi.us](mailto:jweso@co.menominee.wi.us)

W2703 Chief Carron Road, Keshena, WI 54135

Ph: 715-799-3369 | Fax: 715-799-3789

**Overview:** Menominee County Highway Department (MCHD) strives to provide the commuting public with a safe and efficient driving experience on all public access roads located within the County of Menominee and Menominee Indian Reservation. It accomplishes this through snow removal and ice control, woody vegetation and brush control, drainage installation and maintenance, road resurfacing and repair, and a host of other services. MCHD maintains 221.87 miles of State, County, Town and Tribal roads utilizing 13 personnel consisting of the Highway Commissioner, Patrol Superintendent, Asst. Finance Director/Office Manager, seven operators, one mechanic, one stock room clerk, and one operator/custodian. MCHD offices are located in Keshena, Wisconsin. Its facilities include a 35,458 sq. foot building (includes administrative offices, shop, inventory, and equipment storage), a 7,200 sq. foot cold storage shed,



*CTH M Bridge under construction in Neopit*

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and a 2,373 sq. foot salt storage shed. The Highway Commissioner acts under and in accordance with Chapters 82, 83, and 86 of Wisconsin Statutes.

**2020 Projects and Achievements:**

- We had 73 days of snowplow outings in the 2019-2020 winter season and received an estimated 75.50" of snow for the season. This compares to 86 days of snowplow outings in the 2018-2019 winter season and estimated 98.80" of snow. This left our salt inventory in very good shape leading into the next season.
- We replaced the CTH M bridge in Neopit. The unaudited project costs came in at \$602,294. Planning for this project spanned over eight years while we waited to secure the funding.
- We replaced three culverts on the State system: one on STH 47 in Neopit at Kateri's Creek and two up on STH 55 just before the tickle-bellies.
- We prepped the Highway Department in October to host the November general election. The voting area was setup inside our truck storage area. We installed a new sidewalk for voters to exit the facility through a doorway that did not connect to the parking lot with a sidewalk, and we added striping so voters knew exactly where to park.
- Other projects and activities: patching; dead and dying tree removal; brushing; beaver dam removal; guardrail repairs; mowing; road sweeping; sign repairs; grading; shoulder maintenance; drainage maintenance; crosswalk striping; and road striping.
- Due to the COVID-19 pandemic, we had to postpone several road graveling, spot paving, and repaving projects.

**2021 Goals and Objectives:**

- Support the goals, strategies and recommendations contained in the Comprehensive Plan.
- Develop plans, specifications, and engineering estimates to replace the bridge decks on West Branch and Bear Trap roads, and apply for available funding to replace those bridge decks.
- Replace culverts on STH 55, and elsewhere as funding and time permits.
- Perform spot patching on various town roads as funding permits.
- Perform rout-and-seal on various County, Town, and Tribal roads.
- Reshape various Town and Tribal gravel roads, improving gravel depth as funding permits.
- Patch the bridge deck on West Branch Bridge.
- Repave various town roads.
- Fog and center line striping as funding permits.

**Equipment Inventory:**

No.	Equip #	Description	Date Acquired	Loc.	Owner	Purchase Cost (PC)	Current Value (CV)	CV/PC	Condition
1	1	Pickup	01/11/08	Hwy	MenCo	27,744	4,162	15.00%	Poor
2	7	Pickup	09/03/19	Hwy	MenCo	33,170	16,722	50.41%	Excellent
3	10	Pickup	03/17/08	Hwy	MenCo	14,246	2,137	15.00%	Poor
4	11	Utility Truck	01/17/11	Hwy	MenCo	3,000	485	16.17%	Fair
5	12	Pickup	09/27/13	Hwy	MenCo	9,271	1,391	15.00%	Salvage
6	15	Pickup	03/01/14	Hwy	MenCo	15,575	2,206	14.17%	Salvage
7	16	Pickup	04/12/16	Hwy	MenCo	28,651	16,314	56.94%	Fair
8	17	Pickup		Hwy	MITW	-	-		Poor
9	19	Pickup	04/12/16	Hwy	MenCo	28,651	16,314	56.94%	Fair
10	21	Single Axle D. Trk	12/18/14	Hwy	MenCo	182,532	41,744	22.87%	Good

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11	21P	Plow	12/18/13	Hwy	MenCo	9,277	2,416	26.04%	Good
12	21S	Spreader	12/18/14	Hwy	MenCo	4,766	715	15.00%	Good
13	21W	Wing	12/18/14	Hwy	MenCo	9,440	2,953	31.28%	Good
14	23	Single Axle D. Trk	01/24/07	Hwy	MenCo	92,394	13,859	15.00%	Poor
15	23P	Plow	02/24/16	Hwy	MenCo	6,233	3,143	50.43%	Good
16	23S	Spreader	01/24/07	Hwy	MenCo	3,862	579	14.99%	Good
17	23W	Wing	01/24/07	Hwy	MenCo	7,068	1,060	15.00%	Fair
18	24	Single Axle D. Trk	01/22/07	Hwy	MenCo	92,394	13,859	15.00%	Poor
19	24P	Plow	02/24/16	Hwy	MenCo	6,233	3,143	50.43%	Good
20	24S	Spreader	01/22/07	Hwy	MenCo	3,862	579	14.99%	Good
21	24W	Wing	01/22/07	Hwy	MenCo	7,068	1,060	15.00%	Fair
22	25	Single Axle D. Trk	11/04/08	Hwy	MenCo	89,141	13,371	15.00%	Poor
23	25P	Plow	02/01/16	Hwy	MenCo	6,233	3,099	49.72%	Fair
24	25S	Spreader	11/04/08	Hwy	MenCo	7,530	1,129	14.99%	Fair
25	25W	Wing	11/04/08	Hwy	MenCo	11,603	1,740	15.00%	Poor
26	26	Single Axle D. Trk	10/13/11	Hwy	MenCo	113,484	17,023	15.00%	Poor
27	26P	Plow	10/13/11	Hwy	MenCo	8,138	1,221	15.00%	Fair
28	26S	Spreader	10/13/11	Hwy	MenCo	5,022	753	14.99%	Fair
29	26W	Wing	10/13/11	Hwy	MenCo	7,217	1,083	15.01%	Fair
30	27	Single Axle D. Trk	10/28/11	Hwy	MenCo	111,979	16,786	14.99%	Poor
31	27P	Plow	10/28/11	Hwy	MenCo	8,138	1,221	15.00%	Fair
32	27S	Spreader	10/28/11	Hwy	MenCo	5,022	753	14.99%	Fair
33	27W	Wing	10/13/11	Hwy	MenCo	7,217	1,083	15.01%	Fair
34	30	Tandem Axle D. Trk	05/04/16	Hwy	MenCo	183,578	85,330	46.48%	Good
35	30P	Plow	05/04/16	Hwy	MenCo	10,752	5,573	51.83%	Good
36	30S	Spreader	04/05/16	Hwy	MenCo	9,321	3,625	38.89%	Good
37	30W	Wing	05/04/16	Hwy	MenCo	11,787	6,110	51.84%	Fair
38	31	Tandem Axle D. Trk	12/18/13	Hwy	MenCo	187,065	27,644	14.78%	Good
39	31P	Plow	12/18/14	Hwy	MenCo	9,277	2,904	31.30%	Good
40	31S	Spreader	12/18/14	Hwy	MenCo	4,766	715	15.00%	Good
41	31W	Wing	12/31/13	Hwy	MenCo	9,440	2,950	31.25%	Good
42	34	Tandem Axle D. Trk	09/12/18	Hwy	MenCo	-	-		Good
43	36	Tandem Axle D. Trk	04/01/20	Hwy	MenCo	193,434	161,465	83.47%	Excellent
44	36P	Plow	04/01/20	Hwy	MenCo	13,683	11,646	85.11%	Excellent
45	36S	Wing	04/01/20	Hwy	MenCo	7,673	6,244	81.38%	Excellent
46	36W	Spreader	04/01/20	Hwy	MenCo	11,792	10,035	85.10%	Excellent
47	38	Tandem Axle D. Trk	04/01/20	Hwy	MenCo	193,434	164,661	85.13%	Excellent
48	38P	Plow	04/01/20	Hwy	MenCo	13,683	11,646	85.11%	Excellent
49	38S	Spreader	04/01/20	Hwy	MenCo	7,673	6,244	81.38%	Excellent
50	38W	Wing	04/01/20	Hwy	MenCo	11,792	10,035	85.10%	Excellent
51	40	F/E Loader	08/25/10	Hwy	MenCo	120,000	18,000	15.00%	Poor
52	41S	Broom - Loader Attach.	05/24/18	Hwy	MenCo	13,746	9,654	70.23%	Good
53	42	F/E Loader	05/18/15	Hwy	MenCo	136,395	62,145	45.56%	Fair
54	42P	Plow		Hwy	MenCo	-	-		Fair
55	50	Grader	02/07/84	Hwy	MenCo	95,415	14,312	15.00%	Poor
56	50P	Plow		Hwy	MenCo	-	-		Fair
57	50S	Shoulder Attachment	06/27/97	Hwy	MenCo	13,500	2,025	15.00%	Fair
58	50W	Wing	02/07/84	Hwy	MenCo	8,225	1,234	15.00%	Fair
59	52	Grader	01/17/13	Hwy	MenCo	171,470	48,646	28.37%	Fair
60	52W	Wing	01/17/13	Hwy	MenCo	27,130	6,568	24.21%	Good
61	54	Grader		Hwy	MITW	-	-		Good
62	60	Exavator	09/20/04	Hwy	MenCo	142,297	21,345	15.00%	Fair
63	60M	Brush Head	09/12/13	Hwy	MenCo	33,921	9,892	29.16%	Fair
64	70	Tractor	05/17/94	Hwy	MenCo	18,026	2,704	15.00%	Poor
65	70R	Mower deck	05/17/94	Hwy	MenCo	6,674	1,001	15.00%	Poor
66	71	Tractor	06/17/98	Hwy	MenCo	21,767	3,265	15.00%	Poor
67	71D	Post Hole Diger		Hwy	MITW	-	-		Good
68	71R	Mower deck	05/17/94	Hwy	MenCo	6,500	975	15.00%	Poor
69	72	Tractor	11/14/01	Hwy	MenCo	29,028	4,354	15.00%	Poor
70	72R	Mower deck	11/14/01	Hwy	MenCo	13,670	2,051	15.00%	Poor
71	74	Tractor	08/12/14	Hwy	MenCo	52,000	19,218	36.96%	Fair
72	74R	Mower deck	04/13/16	Hwy	MenCo	24,299	12,507	51.47%	Good

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73	75R	Mower deck	06/17/98	Hwy	MenCo	10,107	1,516	15.00%	Poor
74	80	Skid steer		Hwy	MITW	-	-		Good
75	82	Skid steer	04/30/15	Hwy	MenCo	63,410	27,824	43.88%	Good
76	82G	Skid steer attach.	04/30/15	Hwy	MenCo	2,865	1,243	43.39%	Excellent
77	90	Bucket Truck	07/15/15	Hwy	MenCo	12,900	5,953	46.15%	Good
78	92	Sweeper truck	03/14/16	Hwy	MenCo	34,560	17,917	51.84%	Good
79	94	Compactor-roller	04/21/16	Hwy	MenCo	49,950	19,875	39.79%	Fair
80	96	Compactor-roller	05/31/96	Hwy	MenCo	9,854	1,478	15.00%	Fair
81	102	Press. Washer	04/26/93	Hwy	MenCo	6,670	1,001	15.01%	Fair
82	112	Generator		Hwy	MITW	-	-		Poor
83	122	Air Compressor	06/29/93	Hwy	MenCo	9,945	1,492	15.00%	Poor
84	123	Air Compressor	10/02/08	Hwy	MenCo	-	-		Poor
85	132	Trash pump		Hwy	MITW	-	-		Poor
86	136	Concrete cutter		Hwy	MITW	-	-		Salvage
87	138	Vibrator plate		Hwy	MITW	-	-		Poor
88	140	Pavement Router	04/01/03	Hwy	MenCo	5,601	840	15.00%	Fair
89	142	Pavement Router	10/09/14	Hwy	MenCo	11,375	1,706	15.00%	Good
90	144	Chipper	10/20/14	Hwy	MenCo	34,650	8,266	23.86%	Good
91	152	Hot Box	09/13/16	Hwy	MenCo	33,075	20,581	62.23%	Good
92	154	Tar Kettle	04/01/03	Hwy	MenCo	29,000	4,352	15.01%	Good
93	162	Trailer	06/04/97	Hwy	MenCo	795	119	14.97%	Poor
94	164	Trailer		Hwy	MITW	-	-		Poor
95	166	Trailer	05/23/94	Hwy	MenCo	11,522	1,728	15.00%	Poor
96	167	Trailer		Hwy	MITW	-	-		Poor
97	172	Water tank	12/18/14	Hwy	MenCo	-	-		Good
98	174SP	Plow	09/22/00	Hwy	MenCo	8,387	1,258	15.00%	Fair
99	178SW	Wing	01/15/19	Hwy	MenCo	2,500	1,876	75.04%	Good
						\$3,116,533	\$ 1,079,849	34.65%	

**2020 Revenues and Expenses:**

For the year ending December 31, 2020, MCHD had the following revenues and expenditures:

1. Revenues .....\$2,013,442.35
2. Expenses\* .....1,896,555.28
3. Surplus/(Deficit).....\$116,887.07

**2020 Expense Detail**

1. Personal Services .....\$539,328.95
2. Fringe Benefits..... 224,622.20
3. Travel & Training ..... 3,491.72
4. Contractual..... 106,211.28
5. Supplies ..... 446,162.51
6. Construction .....0.00
7. Fixed Charges..... 251,116.91
8. Other ..... 325,621.71
9. Totals.....\$1,896,555.30

**Itemized Estimates on Needs in FY2021:**

MCHD anticipates it will require the following funding to operate in FY2021:

1. Personnel ..... \$613,575
2. Fringe Benefits..... 354,202
3. Travel and Training ..... 11,300
4. Contractual..... 11,000
5. Supplies ..... 666,050
6. Construction ..... 342,519
7. Fixed Charges ..... 44,381
8. Other\* ..... 461,925
9. Totals..... \$2,504,952

## Human Services Department

**Shannon Wilber, Executive Director**

swilber@co.menominee.wi.us

P.O. Box 280, W3272 Wolf River Road, Keshena, WI 54135

Ph: 715-799-3861 | Fax: 715-799-3517

### **Overview:**

Menominee County Department of Human Services Department (MCHSD) is responsible for administering a variety of programs to all Menominee County residents, families, adults and children that need assistance with child protective services, child welfare, foster care, mental health, disabilities and substance abuse, as well as promotion of health and safety of the whole community. Services are authorized through State Statute and are administered on contractual basis with the State of Wisconsin.



*Human Service Department employees*

It is policy of MCHSD to assure the equitable and accessible delivery of human services to the population of Menominee County. No person shall be excluded from participation in, be denied the benefits of or otherwise subjected to discrimination under any program or activity that receives or benefits from assistance through this department. Under civil rights laws, executive orders, rules and regulations, protected status includes age, race, color, disability, gender, association with a person with a disability, creed or religious conviction, national origin and ancestry. The institution is an equal opportunity provider.

The Department has 33 employees consisting of Executive Director, Adult & Youth Behavioral Health Case Workers, and Juvenile Justice Case Workers, Children & Family Case Workers, Personal care Registered Nurse, Substance Abuse Counselors, Service Specialists, Mental Health Technicians, Supervisors, Managers, Finance staff, and Support Worker. All staff are trauma informed and are knowledgeable of ACE's (Adverse Childhood Experiences). The Department contracts for onsite psychiatric service, a therapist, and an additional AODA Counselor. The Aging and Disability Resource Center (ADRC) has an office located at the building. Also, space is contracted out for the State's W-2 program through Forward Services. Public Health is a consolidated department with Shawano County and is primarily located in Shawano. Menominee County Personal Care Registered Nurse attends and participates with Shawano/Menominee County Public Health in terms of emergency management, immunizations or flu clinics. Additionally, this position has obtained a Sexual Assault Nurse Exam training and certification to provide sexual assault exams to not only adults but to children as well.

### **2020 Projects and Achievements:**

- **Generally**

- Throughout 2020, our agency as well as state, and local agencies have been impacted by the COVID-19 pandemic. Our agency was heavily impacted as we had multiple staff that had to be quarantined and out sick for a number of days. Not only did the COVID-19 pandemic impact our employees but it also impacted the way in which we provide services to our community and families. Menominee County Human Services Department (HSD) along with state and local partners did not allow office visits or face-to-face contact and had to be creative in technology to meet the changing needs of the clients that we serve. More importantly for our Behavioral Health Unit we were able to obtain HIPAA compliant ZOOM software that

allowed for face-to-face counseling/therapy services for our clients. In the neediest of our clientele we were able to utilize technology to help support the independent living needs that they continue to be challenged with by providing them with training for how to use an ipad for when we needed to make crucial face-to-face communication and contacts. Through this pandemic our Family Protection and Engagement Unit continued to respond to Child Protective Services and Child Welfare investigations in order to affirm that our children were safe while home. From an Operations standpoint, HSD needed to incorporate a set of COVID-19 screening questions prior to a person that absolutely needed to be seen by one of our clinicians. This format was well received as most clients agree that “we are all in this together” and if we can keep each other safe from contracting this virus the better of we will all be. When a person did come into the agency they were asked to take a temperature and wear a face mask. These procedures will continue until we receive guidance from the Menominee/Shawano County Public Health Department who indicate the risk is very low.

- The Collaborative Intervention Response Community Led Experience or CIRCLE House which was once titled the Mobile Crisis House has been re-named because the intent of this location is to provide a safe place for community members to gather not only for the social, family and youth activities; but this safe place will allow for Human Service programs to come and provide office hour services for outreach, education, family meetings and supervised visits. In 2021 we hope to work with both a consultant and with the State of Wisconsin Department of Health Services to be sure that all of our policies and procedures meet or exceed the state expectations when providing services to the community.
- Family Advocacy Center has been well received by state and national partners such as the National Child Advocacy Center and the State of Wisconsin Child Advocacy Center. This project that will create a suitable environment and system for implementation of Sexual Assault services to the Menominee community. Historically, victims of sexual assault/abuse are taken over an hour away (outside) from the community to Brown, Outagamie and sometimes even Marathon county for Sexual Assault Nurse Exams (SANE) or Forensic Interviews. This time costs both Menominee County and Tribe time and resources for staff to accompany the victims for service. This project will provide SANE and Forensic Interviews for children and adults impacted by sexual assault/abuse. Through the Family Advocacy Center, we hope to provide the SANE services directly within the Menominee County/Reservation area. Costs for the exams and interviews are reimbursable through the state, crime victims’ services, and law enforcement agencies. Referrals for counseling and medical services will be made to the Menominee County Behavioral Health and Menominee Tribal Clinic. For 2020, HSD has received approximately \$70,000 for FAC initiatives. In 2021, we have an opportunity to submit for \$2,300,000 in funding from various sources such as: Office of Violence Against Women, Department of Justice, National Child Advocacy Center, etc.
- **Family Protection and Engagement Services**
  - Child Welfare and Child Protective Services: In 2020 there were 263 cases open as compared to 155 cases that were open in 2019 for Child Welfare and Child Protective Services. A significant occurrence was that in June 2020 the Menominee Indian Tribe implemented their Chapter 278 Children’s Code. When a Human Services worker opens a case we are required to follow Wisconsin Statute Chapter 48 which involves Temporary Physical Custody (TPC), Foster Home or Relative Care Placement, Case management that involves confirming safe environment, reporting, court documentation/reporting, face-to-face contacts, as well as support to: medical services (taking clients to medical appointments), tribal daycare referrals, kinship care referrals, respite referrals, DV shelter referrals, Alcohol and Other Drug Abuse referrals, Child Advocacy Center for Child Forensic Interviews/Exams, Behavioral Health Referrals, TANF, transportation, etc. Menominee County Human Services are currently in the process of developing an MOU that will create a document that allows for both the county and tribe to work together while 1) Respecting the Sovereignty of the Tribe with Chapter 278



- Children's Code and 2) Respecting that Menominee County must abide by State Statute (Chapter 48).
- Access In 2020 there were 263 Access calls 124 of the calls screened in. The Access calls were screened in at a 47% screen in rate which means that these calls were forwarded for an Initial Assessment that could have required an immediate response, or a three-day response depending on the severity of the report made by the reporter.
  - Youth Justice: In 2020 there were 27 referrals and 10 first time offenders with an average caseload of 32 as compared to 2019 in which there were 131 total referrals/cases with 43 first time offenders. Much of the decrease in referrals can be due to COVID-19 and the communities stay at home orders.
  - Alternate Care: In 2020 there were an average of 49 children removed from the home as compared to 2019 in which there were a total of 50 children removed from the home. Approximately 32 of these children were placed in Kinship Homes and the remaining were placed in one of the nine (9) Native or five (5) Non-Native Licensed Foster homes, while some entered a Residential Care Center for one or more days.
  - Foster Care: There were on average a total of 14 licensed foster home in 2020 as compared to the following: There were a total of twenty-six (26) licensed foster homes throughout the year. This is a substantial increase from 2018 (13), 2017 in which there were nine (9) and from 2016 in which there were only two (2) licensed foster homes in 2016. The HSD Foster Care Coordinator continues to work extensively to promote Foster Care within the community and reasons for the decrease in licensed foster care is that as soon as children reach permanency and guardianship; a foster family will opt to not becoming certified again.
  - Independent Living Program (ILP): In 2020 7 youth were eligible for services as compared to 2019 in which 18 youth received services through the ILP. We have faced a number of barriers in ILP; as there are children that are eligible and can begin receiving services at age 14 but delivery of services in cooperation with the Tribe has been slow. Three (3) out of the seven (7) youth that currently need services are 17 and we hope to expedite those services. It is our goal in 2021 to streamline the ILP process so that there isn't a delay in service delivery; we hope to do this in cooperation with Tribal Family Services and both State ILP and the ILP in Shawano County.
  - Birth to Three: The average case load of the Children's Disability Counselor in 2020 was 11. During 2020 the position was vacant for approximately four months. When the position was filled the new employee underwent a lengthy training and orientation process. The program works closely with the state Technical Assistance providers, local health care providers and Head start programs to assure services are identified early.
  - Children's Long-Term Support Waiver (CLTS): In 2020, 22 children/families were provided services as compared to 2019 in which 11 children/families were provided services. Since the Children's Disability Counselor has received training and has grasped the requirements of this program the numbers for 2021 will be much less. The major criteria of this program that can impact a child's eligibility is income. If a child or family is over income and has another insurance provider they are ineligible for services. This program is a payor of last resort and if in fact a child/family are over income there is another way through the Katie Beckett Program that a child with disabilities can receive the services. Lastly, it must be noted that CLTS provides resources and funding to assist families in meeting the needs of their disabled child.
  - Children's Community Options/Katie Beckett are two programs that most families do not qualify for in the Menominee Community, but they are available if a family are over income and endure undue hardship due to their child's disability.
- **Behavioral Health/Clinical**
    - Services are provided in the schools and community thus giving clients/families more flexibility. Case workers continue to develop crisis and safety plans with clients to keep individuals at home/in the community with support and family involvement whenever possible. Hospitalization is always seen as a last resort.

- Menominee County Human Services continues to receive funding for the Community Support Program (CSP) initiative. This program provides support and programming that promotes activities of daily living as well as activities that promote independence for a total of 15 community members that are faced with challenges of mental health and medication management. This equates for a total of 2,790 sessions in 2020 which is approximately 10 contacts a day as compared to 908 individual sessions in 2019 which is approximately 3-4 contacts a day.
- All staff providing Emergency Services are trained in the Columbia Suicide Severity Risk Scale, evidence-based screening tool.
- Intoxicated Driver Program in 2020 had a total of 24 IDP Assessments, 38 groups, 32 clients as compared to 2019 in which there a total of 29 IDP assessments, 29 clients and 44 Groups.
- MCHSD Behavioral Health Unit provides outpatient treatment to clients committed under Ch. 51 (Mental Health Act). A Ch. 51 commitment is a court order that places a client into the care and custody of the County, and places the responsibility for monitoring compliance with the order on the County. At times, it becomes necessary to return clients to a psychiatric hospital for violating their commitment orders. We pursue this only when the violations lead to conditions/behaviors that make inpatient care the only safe option for the client and community.
- In 2020, we had a total of 487.5 hours in crisis services (crisis calls) serving 118 clients as compared to 2019, in which we had 902 hours in crisis services (crisis calls) serving 88 individuals. These crisis calls come during business hours, evening and weekend on-call. This is separate from the time spent with clients in other programs.
- **Adults/Elderly**
  - The Adult Services Division has been absorbed into the Behavioral Health Unit and currently we have 2 case workers. Staff collaborate to complete guardianships and protective placements, license Adult Family Homes, and provide Adult Protective Services which includes investigating Elder Abuse and Vulnerable Adults at Risk referrals. Staff also case manage Mental Health Cases.
  - The ADRC (Aging, Disability, Resource Center) sends new referrals for any Indian Health Service (IHS) eligible client directly to the Tribe. Menominee County is an active partner with the Wolf River ADRC. Menominee County's Human Service Director sits as the Chairperson on the Executive Committee for the Wolf River ADRC.
  - We work closely with the Menominee Indian Tribe's Department of Aging and Long-Term Care with regards to APS and Protective Placements.
- **Personal Care**

The program helps eligible individuals remain independent in their homes by assisting with non-medical services. A registered nurse (RN) oversees the program. The RN carries a caseload between 9-15 along with 21-23 personal care workers either assigned in a client's home or who serve as on-call when a clients' normal personal care worker is not able to provide service during a certain time frame.

**Financial Summary for 2020:**

- Menominee County Human Services had a budget of \$3,655.585 for the year 2020; the Human Services Budget went down from \$4,190,013.00 for the year 2019.
  - Over 55% of the budget, approximately \$2,036,643 million was spent on direct services to the people we serve,
  - 39% of the budget is for staff, operating and overhead expenses.
- Our High costs service areas are Long Term Support, Mental Health, Substance Abuse, and Children / Youth Placement costs.
- Out of home placement costs for children and emergency placements (EM1s) were high for 2020 and continue to be high for the 2021 budget year.

## **Menominee County/Town 2020 Annual Report**

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- Revenues are made up of the following:
  - 67% State/Federal in 2020; up from 54% in 2019
  - 13% Third Party Revenues (MA, Insurance, Private Pay, etc.)
  - 16% County Funds (Levy)
  - 4% Tribal Funds (Mental Health)

### **2020 Goals/Accomplishments:**

- Menominee County HSD review of Human Services Department Plan:
  - In effect until 2021;
  - Monitor Financial Stability;
  - Ensure Evidence-Based Practices;
  - Incorporate Culture & Traditions
- Provide Trauma-Informed and culturally appropriate services to ALL children, youth, elders, and families of Menominee County. In 2020, Trauma Informed Care training modules were distributed to all employees, these modules had time limits and were completed at the person's desk. Also, training through the University of Wisconsin Green Bay Behavioral Health Training Partnership will continue to be accessed as available.
- Increase quality assurance (QA) efforts to anticipate and correct weaknesses ahead of regulatory review/audit and comply with QA standards. File/Records review and supervisory staffing continue to be a priority. All staff work at entering data necessary for not only compliance with state standards but also with billing of time and services to clients as well as the following:
  - Efforts continue to review and revise existing agency programs/operations policy and procedures that impact services to ALL Menominee County community members per State Statutes.
  - Monitor use of eWISACWIS dash boards to gather and review Statistics/data for not only reporting but to track staff performance/customer service to ALL Menominee County residents;
    - Review, revise and incorporate benchmarking;
    - Incorporate Evidence Based Decision Making;
- Reduce the percentage of County Levy needed to support Menominee County Human Services Department annual budget. The County Levy was reduced in 2020 by \$101,186 as compared to the reduction in 2019 of \$60,000.

### **2021 Goals and Objectives:**

- Increase collaboration with Menominee Tribal Family Services to develop an MOU;
- Increase communication with State of Wisconsin contacts to increase and improve access to Independent Living Program for our teens in need of skill building;
- Explore other funding opportunities and monitor billing processes that will continue to decrease county levy dollars; that includes:
  - Implementation of Comprehensive Community Services (CCS);
  - Work with State Department of Health Services to refine/enhance the Crisis Services;
  - Streamline and plan for additional decrease in child welfare/child protective cases that will include the worker ability to generate revenue in the following:
  - Comprehensive Community Services (CCS), Forensic Interviewing, Birth to 3, and Children's Community Options Program.

## Maintenance Department

**Tim Gatz, Maintenance Supervisor**

tgatz@co.menominee.wi.us

W3269 Courthouse Lane, P.O. Box 279, Keshena, WI 54135

Ph: 715-799-3006 | Fax: 715-799-3412

### **Overview:**

The Menominee County Maintenance Department is responsible for (a) the safety of all people entering the County/Town owned buildings and premises; (b) the cleanliness of those buildings and the grounds owned by the County/Town, including lawn care and snow removal; (c) the maintenance of everything within those buildings, including the HVAC systems, electrical, plumbing and light remodeling; (d) coordinating and planning with outside vendors/contractors; (e) delivery of mail to and from the Post Office; and (e) attending to other projects and tasks that arise. The department has four employees: Tim Gatz, Maintenance Supervisor; Wayne Pecore, Maintenance Technician; Emily Thunder, Custodian (full-time); and Patricia Schanandore, Custodian (part-time).



*Wayne Pecore, Tim Gatz, Emily Thunder, and Patricia Schanandore*

### **2020 Projects and Achievements:**

- A vestibule was built at the front entrance of the Court House to limit public access due to Covid. The vestibule will also enhance our security posture well into the future.
- The Covid pandemic kept the Maintenance Department extremely busy this year with numerous "deep" cleanings, and building sneeze guards for everything from desk tops to the elections needs. The disinfecting knowledge and skill of the staff improved greatly as the year progressed and methods changed.
- New flooring was installed in the main part of the Sheriff's Department.

### **2021 Goals and Objectives:**

- Continue to identify items and areas that could be updated to increase the efficiency of the County/Town.
- Continue to explore the building needs of the County offices.
- Continue the plan to replace the parking lot at the Court house.
- Continue to replace old worn out flooring inside the County buildings.
- Install a Access control system at the Court House to better the security of the building.
- Replace a failing Air Handling Unit at the HSD building.

## Medical Examiner's Office

**Pat Roberts, Medical Examiner**

patrickr@co.menominee.wi.us

W3269 Courthouse Lane, P.O. Box 279, Keshena, WI 54135

Ph: 715-799-3351 | Fax: 715-799-3412

### Overview:

The Menominee County Medical Examiner's office provides services that are governed by statute 979 of the Wisconsin State Code. The department is required to investigate deaths that fall under certain categories and we are required to register all deaths into the State vital reporting system.

### Objectives:

- To ensure that investigations are carried out in an expeditious and professional manner, while maintaining the highest level of sensitivity and compassion to the surviving loved ones during their time of grief;
- To coordinate with other public health and safety organizations and entities to reduce the incidence of preventable deaths; and
- To participate as part of the governmental response team for emergency management services.



*Todd Tucker,  
Deputy Medical  
Examiner*

### 2020 Projects and Achievements:

- The Department responded to 36 deaths
- Because of the Pandemic the Medical Examiner's Office limited all training to online

### 2021 Goals and Objectives:

- Relocate office

## Menominee County 911 Center

**Chief Deputy David Kristof**

tsherman@co.menominee.wi.us

W3269 Courthouse Lane, P.O. Box 279, Keshena, WI 54135

Ph: 715-799-3881 | Fax: 715-799-3595

### Overview:

Menominee County 911 Center is a Division of the Menominee County Sheriff's Office and is overseen by the Chief Deputy. The Menominee County 911 Center serves as the Public Safety Answering Point (PSAP) for Menominee County, and operates under Wisconsin State Statute 256.35. The center provides both emergency and non-emergency dispatch for Law Enforcement, Fire and Emergency Medical Services. The Menominee Indian Tribe contracts with the County for services for the Tribal Police, Tribal EMS, Tribal Conservation, Tribal Probation and Parole, and Tribal Housing.

The Center has 6 full-time and one part-time dispatchers, and is manned 24 hours a day, 365 days a year. While there are many times where there is only one dispatcher on duty, every effort is made to provide a second dispatcher whenever possible. The regular schedule allows for 2 dispatchers to be on duty between the hours of 9:00 PM and 3:00 AM. We are attempting to also expand to 2

dispatchers from 5 PM to 9 PM when grant funding permits, as this has proven to be a busy time period.

The dispatchers are responsible for answering all incoming calls. There are two Emergency 911 lines, and 4 non-emergency lines. They also handle all radio traffic with the various agencies they dispatch for. There are currently 2 primary frequencies utilized, however, the dispatchers are responsible for monitoring 6 different frequencies. During certain emergencies, they are required to utilize all of those frequencies. They are also required to enter the appropriate information into a computer program that tracks all of the call information. The County and Tribe have separate systems, so the dispatchers must utilize both systems, frequently having to enter the same call in both systems when County and Tribal departments respond together.

911 Dispatchers are a critical first responder in an emergency. They play a vital role in any call that a citizen makes looking for help from law enforcement, fire departments or EMS.

**2020 Projects and Achievements:**

- **Call Information:**
  - 33,096 telephone calls were answered, 4,876 of those calls were to 911.
  - 11,594 calls were dispatched to first responders, and information entered into the appropriate computer system.
- **Software Upgrade:** Upgrade was completed to the 911 Answering System to NextGen 911 compliant software and hardware.
- **Training:** The County has continued to utilize the Power Phone call handling protocol system. All dispatchers have completed the full course of training that enables them to provide consistent Law Enforcement, EMS and Fire dispatching service to the community and first responders. The EMS portion of this system makes it possible for dispatchers to give pre-arrival instructions to people on scene, such as how to perform CPR, or even deliver a baby. These instructions can be lifesaving. This system also allows for quality assurance checks that are performed on a regular basis.

**2021 Goals and Objectives:**

- Upgrade the Motorola Radio consoles to current software and hardware.
- Crisis Intervention Partner (CIP) Training- Our agency would like to eventually have all dispatchers certified in CIP if COVID-19 will allow.
- Dispatchers will attend Annual Criminal Information Bureau conference.
- The Dispatchers will be participating in multiple Active Shooter exercises with the schools, as well as with the County and the Casino if COVID-19 will allow.

**Sheriff/Dispatch Organizational Chart:**

Refer to Sheriff's Department report for a copy of the organizational chart.

# Register of Deeds

## Menomin Hawpetoss, Register of Deeds

mhawpetoss@co.menominee.wi.us

W3269 Courthouse Lane, P.O. Box 279, Keshena, WI 54135

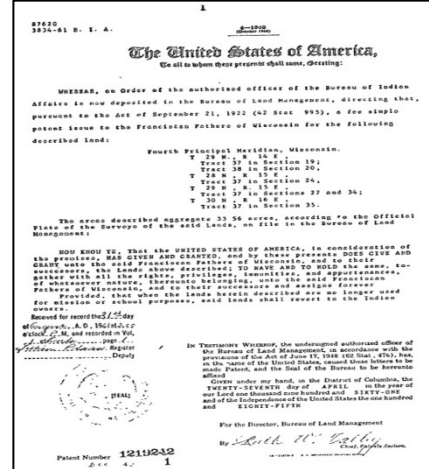
Ph: 715-799-3315 | Fax: 715-799-3412

### Overview:

Menominee County Register of Deeds office is a comprised of two part-time staff. The office is the repository for Menominee County land records. In addition, we are responsible for processing State Vital Records requests such as: birth, death, marriage.

### 2020 Projects and Achievements:

- LandShark was made available online. LandShark is a web-based tool for the location and retrieval of land record documents. With LandShark, you can search for land record documents and, if the document is available on our system, actually view the document on your computer.
- eRecording went live and now comprises 40% of our recordings.
- Maintained and updated the ROD Department page on Menominee County website as needed.
- Public Profile created for LandShark searching.
- Increased escrow accounts (+12 accounts).
- Increased Revenue: Projected 2020 revenue: \$23,000 Actual: \$72,057.90
- Can now accept credit card/debit card transactions.
- Ascent tax system fully integrated within LandShark.



*First recorded document in Menominee County. Between United States of America – Bureau of Indian Affairs and the Franciscan Fathers of Wisconsin – Signed April 27, 1961. Recorded August 31, 1961 by Register of Deeds, Lillian Plass.*

Description	2016	2017	2018	2019	2020
Documents Filed	519	476	522	468	609
Vital Records	553	448	336	*186	420

\*Lower vital records total in 2019 is attributed to ROD vacancy from July-September

### 2021 Goals and Objectives:

- Maintain up to date recording status.
- Increase searching ease and capabilities – working backwards to fully index and verify all older documents.
- Become a partner with the Community Resource Job Training Program to help train individuals in basic office skills, such as electronic uploading, filing, retrieval and maintenance.
- Begin the scanning in of paperwork that can be stored electronically – Job Training Program opportunity.
- Continue working with Financial Director to ensure ROD Budget Performance Summary is accurate.
- Update equipment to match trends within the recording industry.

## Sheriff's Department

Rebecca Smith, Sheriff

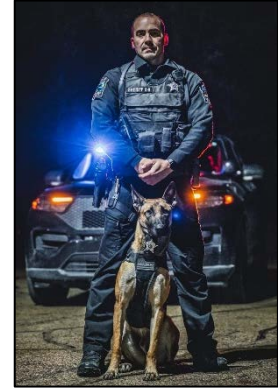
rsmith1201@co.menominee.wi.us

W3269 Courthouse Lane, P.O. Box 279, Keshena, WI 54135

Ph: 715-799-3357 | Fax: 715-799-3412

### Overview:

The Menominee County Sheriff's Office has a duty to provide Law Enforcement Services within Menominee County as required under Wisconsin State Statute 59.27. Our office serves all residents of Menominee County. The Office of the Sheriff is located in the lower portion of the Menominee County Courthouse. The Sheriff's Office composition is as follows: For sworn personnel, there is a Sheriff, Chief Deputy, two patrol Sergeants, five full-time Deputies, and one part-time Deputy. The administrative personnel consist of an Administrative Assistant.



Deputy Hoffman and Ruger (K-9)

### 2020 Projects and Achievements:

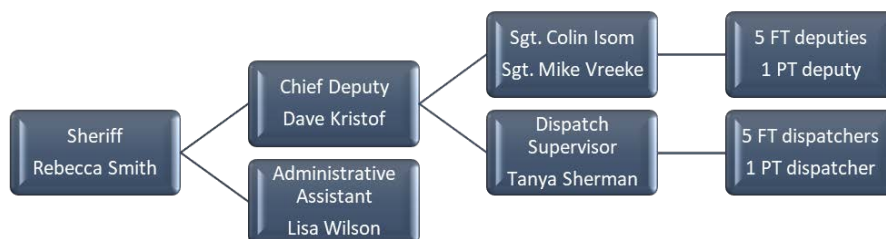
- **Statistics.** In 2019, the Menominee County Sheriff's Office responded to 2,122 incidents. Some of which were as follows:
  - Traffic Accidents..... 127
  - Traffic Stops ..... 345
  - Reckless Driving ..... 56
  - Assaults..... 31
  - Alarms ..... 240
  - Domestic Violence ..... 31
  - Suspicious Person/Vehicle Complaints..... 222
  - Property Damage ..... 19
  - Theft..... 15
  - Burglaries ..... 7
  - Disorderly Conduct ..... 83
  - Security Checks..... 74
  - Agency Assists ..... 570
  - Drug Cases ..... 78 (57 K-9 Assist)
  - Overdose..... 12
  - Deaths ..... 32
- **K-9 Unit.** In June of 2020 Deputy Hoffman and K9 Ruger became certified as a dual purpose K9 unit. The K9 team had numerous deployments ranging from drug arrests to locating suspects who fled from authorities. One notable drug seizure resulted in 4 lbs. of marijuana and 35K being taken off the streets. The K9 team also participated in events promoting community-oriented policing.
- **Community Events.** Our office attempts to participate in as many community events as we can. Due to COVID in 2020, many if not all, community events were canceled. Our agency participated in many "Drive-by Birthday" party parades in 2020. In these events, deputies would line up with other vehicles and "surprise" the birthday boy/ girl by driving a parade of vehicles by their residences.
- **COVID-19.** Our agency was able to secure a grant for a Skytron robot to disinfect rooms in a timely matter. The robot is shared between Menominee Tribal Conservation, Menominee Tribal Police, Menominee Tribal Detention Facility and the Sheriff's Office. Our agency was able to remain open with minimal staff shortages due to COVID. Personal Protective Equipment (PPE) was sufficient throughout the year with the help of our Emergency Management Director and other Wisconsin Sheriffs.



**2021 Goals and Objectives:**

- WIDOT mobilizations. Our office will continue to keep our community safe by traffic safety mobilizations such as Click-It-Or-Ticket and Drive-Sober campaigns. In the past, we have been able to utilize DOT's stationary radars to assist in enforcement of speed traffic laws in problem areas.
- Boat Patrol. The Menominee County Sheriff's Office utilizes funding from the DNR and LLPRD to fund boat patrols on the Legend Lake. Our office has and is still working with the Menominee Tribal Conservation Department to better serve the community on the lakes. Our goal for 2021 is to have more patrols on the lake.
- Crisis Intervention Team (CIT) training. The Crisis Intervention Team (CIT) program is a community partnership of law enforcement, mental health and addiction professionals, individuals who live with mental illness and/or addiction disorders, their families and other advocates. It is an innovative first-responder model of police-based crisis intervention training to help persons with mental disorders and/or addictions access medical treatment rather than place them in the criminal justice system due to illness related behaviors. It also promotes officer safety and the safety of the individual in crisis. \*\* Due to COVID, our office was unable to have our remaining deputies needing CIT training to receive the CIT training. We anticipate in 2021, the training will again be available to our deputies. \*\*
- Sexual Assault Response Team (SART) training. SART is a multidisciplinary response team that provides direct intervention to sexual assault victims as they interact with the criminal justice system; they coordinate effective investigative and prosecutorial efforts in connection with a report of sexual assault. A SART is designed as a vehicle for collaboration, relationship building, training, education and accountability among and between professionals, making the most of limited public resources. \*Members of a SART team include (at a minimum) representatives from law enforcement, SANE, victim advocates, and prosecution. Our office has one deputy who is a part of SART and will continue training in 2021.
- K-9 unit. In 2021, the K9 team will travel to Michigan to become Nationally certified. Along with this, the K9 team wants to continue to grow by working with members of the office and community. In order to help with this, a K9 event would like be planned where members of the community can meet our K9 team.
- Training. Continue to train throughout the year and have deputies specialize in areas needed to best fit the community needs. Due to COVID, many training sessions have been virtual/ online and will continue to be virtual/ online in 2021.
- Schools. Continue working with the schools to improve school safety.
- Community Events. Continue in participating in community events throughout Menominee County. We hope there will be more community events opened in 2021.
- Community Partnerships. Our agency would like to continue to promote community partnerships by working hand-in-hand with the Menominee Tribal Police Department, Menominee Conservation Department, and other County, Town, and Tribal departments and programs.

**Organizational Chart:**



## Technology Services Department

**Kristi Onesti, Director**

konesti@co.menominee.wi.us

W3269 Courthouse Lane, P.O. Box 279, Keshena, WI 54135

Ph: 715-799-5040 | Fax: 715-799-1322

### **Overview:**

The Menominee County Technology Services Department (TS) is vital in providing technical support for computer networks, systems, hardware, software, and data security for all County departments utilizing technology in providing services to the Community. TS is tasked with ensuring technology uptime 24/7/365 for Public Safety in addition to normal business hours for all other offices consisting of 83 end users.



*Kristi Onesti, Technology Services Director*

Technology support includes, but is not limited to: user helpdesk; project management; cost effective sourcing; licensing and inter-agency compliance; electronic communications and data transmissions security; network intrusion security; troubleshooting and resolution of issues; database and software administration; data security and backup; equipment installation, configuration, repair, and disposal; network infrastructure monitoring and maintenance; and user training and education.

As part of a long term plan, TS monitors emerging technologies to determine potential benefit for the County while considering return on investment, financial restraints, infrastructure capacity, and the increasingly rapid schedule of software and hardware obsolescence.

### **2020 Projects and Achievements:**

- A new 9-1-1 Call Taking system was implemented giving dispatchers additional abilities and improving communications in general. This new system is compliant with the pending 9-1-1 Next Generation platform.
- Covid-19 brought a need for expansion of equipment to enable remote work which brought the need for a higher level of user training and network security. Group training sessions lead by IT staff were held to instruct users about proper maintenance for remote devices, safe and unsafe Wi-fi connections, use of a secured VPN tunnel, remote IT support, and remote to their desktop PC options which will function better for larger application programs.
- The annual antivirus renewal cost being twice what was quoted prompted a move to a new antivirus product. Previously moving to Fortinet firewalls made it possible to move to the accompanying Fortinet antivirus. Forticlient antivirus works seamlessly on internal and external devices in obtaining updates which makes all devices more secured.
- Covid-19 also enhanced the need for a remote access software product to enable IT staff to assist remote workers. The previously free version began to disconnect after a short period of time and would not connect to a user more than once. A license for TeamViewer was purchased and proved to be extremely beneficial.
- The main server at Highway was virtualized and the operating system version was upgraded eliminating any potential risk factors as presented by the obsolete software on the old server.
- KnowBe4 cyber security training continued and system statistics showed improvement of user knowledge level with fewer potentially harmful clicks being reported from the test email messages sent.

**2021 Goals and Objectives:**

- Replace or upgrade any remaining obsolete operating system software.
- Continue group user training.
- Deploy a user helpdesk ticketing system.
- Complete upgrade of Human Services TCM software platform to its web-based version.
- Add an IT position to improve user helpdesk operations – Computer Support Technician.

**Treasurer’s Office**

**Mary Beth Pecore, Treasurer**

mpecore@co.menominee.wi.us

W3269 Courthouse Lane, P.O. Box 279, Keshena, WI 54135

Ph: 715-799-3315 | Fax: 715-799-3312

**Overview:**

The Menominee County Treasurer’s Office operates under the rules and regulations stated in Wisconsin Statute 59.24. We work closely with the State of Wisconsin Department of Revenue and the Menominee County/Town Board. The current Treasurer is Mary Beth Pecore who came on board on August 26, 2019. Our Deputy Treasurer is Shawn Lawe. Shawn has worked in the Treasurer’s Office for the last 7 years.



*Alyssa South and Mary Beth Pecore*

The Menominee County Treasurer’s office is responsible for maintaining all records relating to property, which includes property assessment information, property descriptions, title transfers, etc. Other duties and responsibilities include receipting and disbursing monies collected from all sources, both from the public for taxes or fees, and through direct deposit and departmental deposits for such things as state aids, or fees for services. We are also responsible for keeping accurate financial records, producing and printing tax bills, collecting postponed and delinquent real estate taxes, and maintaining accurate records of all tax collections.

We are responsible for initiating the tax deed process with all notices and publications made prior to taking of a tax deed. We prepare monthly and quarterly reports required by the State of Wisconsin. We post all payments collected in December and January, and do tax settlements by January 15 and February 20 each year. In July we collect the 2nd installment tax payments. Delinquency notices are printed and mailed twice times per year. Mailings occur during the months of June, and November, (budget permitting). Property that is obtained by Menominee County through In Rem measures is advertised in the Shawano Leader as a legal notice and on the County’s web page as Sale of Foreclosed Properties, and sold by sealed bid.

**2020 Projects and Achievements:**

- Treasurer/staff completed receipting and depositing payments daily versus weekly.
- Collected tax payments for first and second installments, collected delinquent taxes, updated internal procedures, issued tax certificates, and updated list of properties to be foreclosed on.
- Administered monthly and quarterly reports required by the State of Wisconsin, and completed and sent the Lottery and Gaming Credit report to the State.

## **Menominee County/Town 2020 Annual Report**

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- Attended: Personnel & Finance meetings, Wisconsin County Treasurer's Association and State of Wisconsin online educational conferences, Department Head meetings, Transcendent Technologies user group meetings, and met with deputy as needed to review updates and new information from the State.
- Began using GovPay.net that allowed customers to make online tax payments and to pay for miscellaneous services that needed to be paid to the Town or County, such as birth certificates, bartender licenses, various types of permits, etc.

### **2021 Goals and Objectives:**

- Redesign and update Treasurer's page on Menominee County website so that it is more informative and easier to understand and use for customers and tax payers of the County.
- Initiate foreclosure process on properties identified as delinquent for Tax Year 2010, submit foreclosure list to Corp Counsel to process court documents, advertise parcels for sale in local newspaper and Menominee County website, announce opening for bids, and carry through on process for properties sold.
- Maintain active membership of Wisconsin County Treasures Association, and Municipal Treasures Association, to benefit in attending educational conferences and meetings.
- Educate and work together with the Ascent Land Records System to coordinate reports and provide a more user-friendly process for efficiency as needed.
- Monitor online payment link for taxes and other types of payments to ensure all information and links are working properly.
- Team Meetings – continue to conduct weekly team meetings with Deputy Treasurer. These meetings will include the County Coordinator, Finance Director, Register of Deeds, and GIS/Land Information/Property Lister as needed. These meetings are intended to keep everyone apprised of updates, new information, and to address any issues that may arise.
- Continue using the services of the Training Consultant we have been contracting with since 2019 to provide training for staff of the Treasurer's office, and also to update the Treasurer's Procedure Manual to include changes needed due to software updates.
- The Treasurer's office provides service to the public and other units of government in the most efficient, and effective manner possible. Our office continues to operate productively regardless of the many challenges we encounter.

## **UW-Extension Menominee County/Nation**

**Nancy Crevier, Area Extension Director**

nancy.crevier@wisc.edu

N172 STH 47/55, Keshena, WI 54135

715-204-5032

### **Overview:**

The people of the state and beyond can access university resources and engage in learning, wherever they live and work through UW-Madison Division of Extension. Even during a global pandemic, that work continued here in Menominee County/Nation and around the state. As

Extension educators began telecommuting last March, educational outreach efforts were strengthened locally. This included the development of a weekly Extension newsletter which ran for 10 weeks to provide Covid-19 information, as well as useful tips to stay safe and healthy at home. This was a true



## **Menominee County/Town 2020 Annual Report**

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team effort, with all program area staff providing resources to include in the newsletter. Other educational efforts included news releases, virtual programming and social media outreach. Extension educators quickly became Zoom webinar experts and assisted others throughout the area with technology questions.

Extension Menominee County/Nation continued to provide resources to families, partnering agencies, and communities during this challenging time in all four programming areas, including Community Development, Health & Well-Being, 4-H Youth Development, and FoodWise. Each program area provides distinct services and has partnerships with both county and tribal entities, serving all the residents of Menominee County. In addition, we made great strides in our Kemānceqtaq: We're all moving grant project which is also highlighted in this annual report.

Thank you for your continuing support of Extension. We look forward to serving you in 2021. An overview of each program area, 2020 highlights and successes, and 2021 future goals follows.

### **Community Extension Educator—Jennifer K. Gauthier**

715-799-6226 Ext 5713 Email: [jennifer.gauthier@wisc.edu](mailto:jennifer.gauthier@wisc.edu)

The Community Extension Educator provides Wisconsin citizens with access to University research and knowledge as part of the Wisconsin Idea. This educator's work in Menominee County/Nation is reflective of visioning sessions and community needs. Programming is coordinated with Menominee County, Menominee Indian Tribe of Wisconsin, the College of Menominee Nation, and other community partners. This educator works to maximize resources, to complement existing work and projects, and to share University resources.

This year's programming focus continued to be dedicated to Centers for Disease Control Kemānceqtaq grant. These grant strategies align with community food system development, Menominee language and culture, and policy development. Some work was paused this year due to COVID-19. These projects include Menominee Indian School District strategic planning, Menominee Language and Culture Commission Strategic Planning, and cultural arts workshops. Community partners are hopeful these can resume once in-person meetings are safe. This educator adapted work to meet community needs during this trying time. This included virtual outreach, social media as an outreach tool, and print media. In keeping with Extension's values, community access to programming is inclusive and open to all residents in Menominee County/Nation. This annual report will provide highlights of program successes and is not reflective of all programming offered.

### **2020 Accomplishments:**

- Drafted policies with Menominee County where county board members, department heads, and county employees engaged with health and wellness topics like healthy food options, food and other waste reduction, wellness, and organizational values to inform organizational policy. This policy was passed in September 2019 and incorporated into the Policies and Procedures manual.
- Created and distributed 10 weekly newsletters to residents of Menominee County/Nation where residents received information/useful tips to help them navigate Safer At Home orders and the Covid-19 pandemic.
- Planned the annual seed giveaway for residents of Menominee County/Nation. Residents picked up Indigenous seed bundles to grow home gardens and increase access to fresh fruits and vegetables.
- A partnership was formed between the Menominee Indian Early Childhood Services and the Farm Bureau that will increase access to milk and other dairy products for Early Childhood Services families.

## Menominee County/Town 2020 Annual Report

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- Facilitated an on-line virtual workshop where participants learned about seed selection, reading seed packets, the importance of pollinator plants, starting seeds indoors, and around the house supplies that can be used to garden safely during COVID-19 Stay At Home Orders and to increase access to fresh produce during the summer.
- Facilitated a series of virtual community gatherings with College of Menominee Nation students where students were guided through mapping activities to help build understanding of the community environment in two reservation communities and to identify needs that can be addressed by either Extension or community partners.

### **2021 Goals:**

- Support Menominee County in implementing the Menominee County Food, Beverage, and Healthier Work Environment Policy
  - Meet with Core Team & the Food and Beverage Team monthly to identify projects and provide policy supports
  - Provide nutrition handouts each month that connect to policy
  - Assist with program development and planning
  - Connect County staff to virtual and in-person training opportunities (bike safety, low-cost active routes changes)
- Facilitate meetings with County Department Heads and Planning Commission members with the goal of creating a new comprehensive plan
  - Work with core team members to plan working meetings with county staff
  - Include affinity diagramming and SMART goals that address the 8 core areas of the comprehensive plan
  - Develop an approval schedule that includes community input
- Continue strategic planning work with the Menominee Indian School Board
  - Attend monthly meetings to work through mission statements, SWOC analysis, and defining strategic issues
  - Draft a plan for the Board's review
  - Develop an approval schedule that aligns with district requirements
- Continue to support implementation of the Centers for Disease Control Kemānceqtaq
  - Recruit 3 new community partners to co-create nutrition policies
  - Support community partners that have formally adopted nutrition policies
  - Continue work on Active Routes including a Courthouse/Clinic educational walking path
  - Connect County nutrition education to Harvest of the Moon Materials
  - Help create educational resource videos that integrate Menominee language and culture
  - Develop vendor relationships that support healthier catering options for community partners
  - Research the presence of "alternative vending" or on-site purchasing in various organizational settings

### **Healthy & Well-Being Educator—Dawn Doperalski**

715-799-6226 Ext: 5714 Email: [dawn.doperalski@wisc.edu](mailto:dawn.doperalski@wisc.edu)

The Extension Institute of Health & Well-Being works to catalyze positive change in Wisconsin families through evidence-based programs focused on nutrition, food security and safety, chronic disease prevention, mental health promotion, prevention of substance abuse and health insurance literacy. Rooted in both urban and rural communities, we're working together to help solve the state's most pressing well-being needs and to ensure that all Wisconsinites live stronger, healthier lives. Note: we worked remotely from March of 2020 until the end of the year due to COVID-19 which impacted the type of work being done.

**2020 Accomplishments:**

- Continued Strong Women Program, a strength training program for women 55 and older, had 10 participants in one class
- Offered a healthy snack program (Tasty Tuesday) in partnership with the Library face-to-face (16 participants), via Facebook Live (181 participants), and by Zoom (51 participants).
- Authored a bi-monthly column, "Menominee Family Corner", in each edition of the Menominee Nation News
- Served as a member of the Menominee and Shawano Counties Community Health Assessment Team that worked on the Community Health Assessment document and on the planning committee for the Keshena site of the Community Health Information Meeting.
- Continued work on a Center for Disease Control grant, Kemāmaceqtaq (We're All Moving), including facilitating the Inter-Tribal Processing & Preserving Network (32 participants representing 5 tribes), department discussions about healthy and indigenous food procurement, facilitation of the Menominee Wellness Initiative, and the development of a Community Kitchen Interest Survey and Market Analysis (46 respondents) and summarized the results with DAFS.
- Worked on the creation of the Menominee Harvest of the Moon program, including identifying recipes, writing learning activities, creating virtual learning activities, wrote the introduction, and composed a letter to the school district introducing the program.

**2021 Goals:**

- Work with the Youth Services Librarian to offer the Tasty Tuesday program once a month to discuss nutrition and making healthy snacks for kids and families.
- Offer at least one Strong Women Program, one Aging Mastery Program, and one Taking Care of You Program before the end of the year, either virtually or in-person.
- Work on the CDC grant to lay the groundwork for a community kitchen and to build local capacity around food.
- Continue to coordinate the Inter-Tribal Processing and Preserving Network. Coordinate a training through the state for myself and local department heads and community members to be trained as Master Preservers.
- Work on the CDC grant to help coordinate local food procurement practices and how more local and more indigenous foods can be incorporated. Incorporate the Menominee Harvest of the Moon materials into local departments and schools that serve food.

**4-H Youth Development Educator – Sofie Teller**

(715)799-6226 Ext 3234 Email: [sofie.teller@wisc.edu](mailto:sofie.teller@wisc.edu)

4-H in Menominee County/Nation is a family-based youth organization with a mission to engage local partners and community members in high-quality, culturally responsive programming. The 4-H name represents four personal development areas of focus: Head, Heart, Hands, and Health. Menominee 4-H uses the Circle of Courage model and the Four Essential Elements of Positive Youth Development to plan programs focusing around Generosity, Independence, Belonging and Mastery. Due to the pandemic and the inability to hold in-person meetings, the 4-H program had to develop innovative online activities for the majority of 2020.

**2020 Accomplishments:**

- Developed virtual online learning materials during the pandemic which substituted for in-person club meetings.
- Organized a social distance Christmas caroling for the elder's event with 27 participants.

## **Menominee County/Town 2020 Annual Report**

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- Established a health and nutrition policy for the Menominee 4-H program which highlights indigenous healthy eating at club meetings and fundraisers.
- Transferred participant data and attendance records from previous years to the newly updated software 4-H Online 2.0.
- Fundraised over 1k at the Menominee sobriety powwow hosting a dance special for youth with cash prizes.
- Partnered with the suicide prevention team to teach older youth at an afterschool program to make ribbon skirts building cultural awareness and mastery.
- 4-H cake decorating project held at the Menominee Casino Convention Center ran for several weeks but was put on hold due to pandemic.
- Offered volunteer development trainings for adult leaders who were interested in leading club meetings.

### **2021 Goals:**

- Begin transitioning back to in-person club meetings with various kick-off events to promote the meetings.
- Request for UW-Madison interns to assist with data entry for new participants and attendance record keeping in 4-H Online.
- Submit curriculum proposal for regalia making and begin the publishing process.
- Utilize resources from the CDC grant to enforce nutrition policies and projects that highlight modernized indigenous healthy eating and activities.
- Continue state-wide work and collaborations that supports local Menominee 4-H programming efforts.
- Recognize club leaders and sponsors through award recognition ceremonies.
- Prioritize evaluation methods for future programming needs on the Menominee reservation post pandemic.

### **FoodWise—Lori Schuettpelz, FoodWise Program Coordinator**

715-526-6136 Email: [lori.schuettpelz@wisc.edu](mailto:lori.schuettpelz@wisc.edu)

Chelsey LaTender, Nutrition Educator

715-799-6226 ext. 5715 Email: [chelsey.latender@wisc.edu](mailto:chelsey.latender@wisc.edu)

FoodWise is federally funded by the Supplemental Nutrition Assistance Program Education (SNAP-Ed) serving Wisconsin residents with limited incomes. FoodWise employs a combination of evidence-based educational strategies, accompanied by environmental supports, designed to facilitate voluntary adoption of healthy food choices and active lifestyles.

### **2020 Accomplishments:**

- In 2020, programming was offered virtually because of the COVID pandemic. Whats Cookin was developed in collaboration with the CMN Library and Food Distribution through Facebook Live for adults to receive nutrition education and cooking tips.
- Involvement with the Menominee Wellness Initiative and the Community Engagement Workgroup to promote healthy community environment policies and systems for healthy food and active lifestyles
- FoodWise has put significant effort into adapting lessons to be culturally relevant such as using the Native Food Circle alongside MyPlate messages and promoting traditional foods of the Menominee Culture



**2021 Goals:**

- Empower people to choose healthier options and feel food secure when having limited food dollars and resources
- Expose children to new fruits and vegetables explaining their importance to overall health
- Help families to plan and prepare healthy meals
- Support communities in making the healthy choice an easy choice
- Increase partnerships with community organizations and contact with participants as the result of hiring a nutrition educator

**Kemamaceqtaq “We’re All Moving” CDC Grant- Kimberly Beaumier**

715-799-6226 Ext 5712 Email: [Kimberly.beaumier@wisc.edu](mailto:Kimberly.beaumier@wisc.edu)

Menominee County/Nation Extension was awarded funding through the CDC’s High Obesity Program to implement strategies over five years making targeted policy, systems, and environmental changes to assist in improving the health, thereby lowering the obesity rates, of Menominee county residents. The goals of this work are focused around three main strategy areas: Physical activity/built environment, Nutrition Standards/Food Service Guidelines, and Food Systems. Menominee language and culture, community voice, vision, and involvement are all heavily prioritized throughout all steps of the implementation process of the grant objectives.

**2020 Accomplishments:**

- Drafted nutrition standards policy for College of Menominee Nation Department of Continuing Education & Menominee Head Start. Menominee 4H, Menominee County Department, and Menikanaehkem all adopted nutrition standards policies drafted by program staff.
- Selected new priority settings for nutrition standards implementation in Year Three (Woodland Boys & Girls Club, Youth Services department, Menominee Aging & Elder Services department)
- Developed Harvest of the Moon educational program and materials to lift up indigenous foods, activities, language and culture.
- Engaged community youth in community landscape design planning
- Supported community kitchen planning efforts including consultant Mary Pat Carlson’s expertise on design, infrastructure, and equipment needs.

**2021 Goals:**

- Support adoption and implementation of nutrition standards policies for Menominee Head Start, CMN Department of Continuing Education, Menominee Youth Services, Woodland Boys & Girls Club, and Menominee Aging & Elder Services department.
- Select 3-5 new priority settings for nutrition standard implementation in Year Four
- Engage 4H youth in Healthy Food Retail efforts at Save-A-Lot
- Create and disseminate updated community resource guide
- Engage youth and community in active transit strategy implementation such as park revitalization, sidewalk or walking trail development or enhancements

- Support training of community partners in bike safety
- Support training of community partners in food safety, processing and preservation

The University of Wisconsin–Madison is an equal opportunity and affirmative action educator and employer.

## **Veterans Services Office**

**Bruce Wilber Jr., Veterans Service Officer**

cvso2@co.menominee.wi.us

P.O. Box 279, W3191 Fredenberg Drive, Keshena, WI 54135

Ph: 715-799-3729

### **Overview:**

Our office is staffed by two employees. Bruce Wilber Jr. is accredited with the Wisconsin Department of Veteran Affairs, the American Legion, and Veterans of Foreign Wars. Shawn Pichette has been hired as our new assistant this year following Myrna Winter's retirement. We respectfully provide assistance to all Menominee County and Menominee Tribal Veterans and their families with respect to Federal, State and local veterans benefits. Some VA Services are delayed due to closure of some departments due to COVID 19.



*Bruce Wilber, County and Tribal VSO, and Shawn Pichette, Administrative Assistant.*

### **2020 Projects and Achievements:**

- Successfully completed Veterans Administration (VA) Compensation Claims.
- Completed VA Pension Claims.
- Completed VA Eligibility applications.
- Arranged medical transportation for Menominee Co. Veterans.
- Completed Burial Benefit applications.
- Organized Color Guards for Veteran Funerals and present the colors to Next of Kin.
- Enrolled County Veterans into the VA Health System.
- Assisted Veterans with Veteran Choice benefits
- Assisted veterans obtaining assistance with housing issues by referral to Heat for Heroes program.
- Provided assistance to veterans with entering AODA programs.
- Enrolled eligible dependents into the Wisconsin GI Bill program.
- Assisted veterans in facilitating Appeals process and Notice of Disagreement forms.
- Visited Veterans, unable to come into the office, in their homes
- Assisted veterans in obtaining copies of VA forms and DD214s.
- Coordination Veteran's Day and Memorial Day ceremonies cancelled due to COVID-19.
- Participate in State Tribal Veteran Service Organization consisting of all Tribal Veteran Service Officers Statewide.

## **Menominee County/Town 2020 Annual Report**

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- Provide Meeting space for Veteran Organization, i.e., Veterans of the Menominee Nation and American Legion Post #497.
- Adhere to HIPAA confidentiality laws while maintaining veteran files.
- New File Room completed and in use.
- Outreach activities, i.e., Farmers Market in Keshena to provide exposure to vets who have not been into the office.

### **2021 Goals and Objectives:**

- Continue to provide County and Tribal Veterans and dependents with the services they are eligible for and earned through their military service.
- Maintain daily office hours Monday Through Friday 8am to 4:30 pm. Additional hours can be requested to fit veteran schedules.
- Provide home visits for veterans unable to come into the office.
- Continue to maintain certification hours as provided by the Wisconsin CVSO Association.
- Participate in local community events to provide awareness of this office.
- Place radio ads during local community events i.e., Veterans Fishing Derby and Powwow.
- Create an area in the lobby for a Veteran Drop-In Center (delayed due to Covid-19 restrictions).
- Maintain relationships with local agencies that provide assistance to veterans.

Many services across the whole area of veteran services have been slowed due to the COVID 19 restrictions. We look forward to a better future as vaccines are now available.

## Farewell

In 2020, we said goodbye to many long-term public servants and friends, most of whom moved on to bigger and better things, such as retirement, new career paths, and new destinations. We thank the following for their service, their friendship, and their memories:

Eric Anderson, Sheriff's deputy

Renai Penass, Deputy Clerk

Violet Bia, Clerk's office

Alex Summers, Finance/HSD Accountant

Tasha Caldwell, County and Town Board

Steve Summers, Human Services

Joel Doxtator, planning commission

Carmen Sweetwood, Veterans Service Office

Antonio Escalante, Sheriff's deputy

Kelly Tousey, 911 Dispatch

Judith Fields, Sheriff's office assistant

William Waubanascum Jr., Board member

Annmarie Johnson, Ethics Inquiry Board

Antonio Waukau, Highway

Barbara Grignon, Ethics Inquiry Board

Wade Waukau, Human Services

Sarah Lyons, County Clerk

Angela Welch, Human Services

Matthew Machnik, Human Services

Myrna Winter, Veterans Service Office

We especially want to thank Myrna Winter for her 30 years of service to the County. We wish her all the best in her well-deserved retirement.

Thank you everyone!

## **Appendix A: Town of Menominee Financials**

### **Memorandum**

To: Town of Menominee Board of Supervisors

From: Lee S. Stoehr, Finance Director

RE: Annual Town Financial Report

Date: April 19, 2021

#### **I. Overview**

The annual town financial report is a summary of the revenues and expenses that have passed through the Town over the period ended December 2020. As noted on the report, these are unaudited figures and are subject to change.

The layout of the report begins with the general checking and investment account balances beginning in January. These are then followed by the total revenues received throughout the year and ending with the total monies the Town had available through the year to provide services to the public.

This is followed by the total amount of disbursements (payments) primarily for fire protection, solid waste management, and road repairs for the year. The report closes with the ending bank and investment balances in balance for 2020.

#### **II. Observations**

- The Town received \$431,071 less in revenue and corresponding expenses in 2020 as compared to 2019.
- The Town used \$25,136 of its fund balance for in lieu of direct revenue.
- The Town closed 2020 with an overall increase of \$82,948.68 in cash on hand from January to December.

# Menominee County/Town 2020 Annual Report

Fiscal Year Beginning January 1, 2020  
Clerk: Laure Pecore

Ending December 31, 2020  
Treasurer: Mary Beth Pecore

## BALANCE ON HAND JANUARY 1, 2020

General Checking Account	209,040.71
CD's/Savings	580,000.00
Fire Department Money Market Account	45,590.90

## TOTAL ON HAND JANUARY 1, 2020

**834,631.61**

## 2020 REVENUES

### TAXES

Tax Roll Settlement from County	361,165.81
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### SUBTOTAL

**361,165.81**

### INTERGOVERNMENTAL REVENUES

Federal Aid - Fire Protection	15,559.65
State Shared Revenue	192,771.11
Other State Shared Taxes (Computer Aid)	76.91
State Transportation Aid	214,628.76
Management Assistance Grant	88,400.00
State Grant - Aid to General Government	-
State Grant - Aid to Fire Protection	16,722.42
Other State Payments	-
Forest Cropland/Managed Forrest Land	63.00
Other Government Aid - Waste Disposal	-
Other Government Aid - Fire Protection	6,710.50

### SUBTOTAL

**534,932.35**

### LICENSES AND PERMITS

Licenses	4,867.00
Permits	26,821.64

### SUBTOTAL

**31,688.64**

### PUBLIC CHARGES FOR SERVICES

Fire Call Revenue	-
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### SUBTOTAL

-

### MISCELLANEOUS REVENUES

General Fund Administrative Fees	-
Interest on Temporary Investments	9,821.81
Interest on Fire Department Money Market	132.42
Insurance Recovery	5,687.00
Rents	27,019.63
Miscellaneous Revenue	791.42
Other Revenues	-
Donations - Fire Works	-

### SUBTOTAL

**43,452.28**

### OTHER FINANCING SOURCES

Use of Fund Balance	25,136.31
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### SUBTOTAL

**25,136.31**

### TOTAL REVENUES

**996,375.39**

### TOTAL MONIES AVAILABLE

**1,831,007.00**

**Menominee County/Town 2020 Annual Report**

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**2020 EXPENDITURES**

**GENERAL GOVERNMENT**

Legislative	31,781.37
Legal	6,000.00
General Administration	26,160.00
Clerk	23,634.82
Elections	5,096.00
Technology Services	3,870.00
Treasurer	19,509.77
Financial Administration	10,216.50
Assessment of Property	28,943.00
Buildings and Grounds	82,202.66

**SUBTOTAL**

**237,414.12**

**PUBLIC SAFETY**

Fire Protection	145,297.64
Ambulance Service	36,000.00
Building Inspection	18,120.00
Public Health Emergency	1,105.13
Fire Hydrants	20,000.00

**SUBTOTAL**

**220,522.77**

**PUBLIC WORKS**

Highway and Road Maintenance	448,292.19
Water Service - Maintenance	-
Street Lighting	16,827.95
Solid Waste Management	32,634.00

**SUBTOTALS**

**497,754.14**

**CULTURE, RECREATION, AND EDUCATION**

Boat Launch Maintenance	-
Fireworks Display	-

**SUBTOTAL**

**-**

**CONSERVATION AND DEVELOPMENT**

Forestry Services	7,235.00
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**SUBTOTAL**

**7,235.00**

**DEBT SERVICE**

Loan Interest	1,449.03
Loan Principal	32,000.33

**SUBTOTAL**

**33,449.36**

**TOTAL EXPENDITURES**

**996,375.39**

**BALANCE ON HAND DECEMBER 31, 2020**

General Checking Account	291,989.39
CD's/Savings	580,000.00
Fire Department Money Market Account	45,651.93

**TOTAL CASH AND INVESTMENTS**

**917,641.32**

**TOTAL MONIES DISBURSED AND ENDING BALANCE DECEMBER 31, 2020**

**1,914,016.71**

NOTE: All figures used to complete this report are unaudited and subject to change.

## Menominee County/Town 2020 Annual Report

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### Debt Schedule

31-Dec-20

Description	Maturity Date	Original Note Amount	Interest Rate	Balance 12/31/2019	Current Year Principal Payments	Principal Balance 12/31/2020	Current Year Interest
AbbyBank - Fire Truck	6/1/2021	160,000.00	2.97%	64,000.00	32,000.00	32,000.00	1,449.36
Total Notes Payable				64,000.00		32,000.00	



## Appendix B: Town Budget

### TOWN OF MENOMINEE FY2021 Budget

Categories	ALL FUNDS COMBINED					% Change 2021 Proposed Versus 2020 Budget
	2019 Actual (H)	2020 Budget (I)	2020 8 Months (L)	2020 As Amended (K)	2021 Proposed (O)	
<b>EXPENDITURES</b>						
a. General government	\$ 258,476	\$ 247,989	\$ 56,462	\$ 247,989	\$ 253,558	2.25%
b. Public safety	23,957	209,594	146,872	209,594	206,282	-1.58%
c. Public works	598,283	523,005	330,233	523,005	382,280	-26.91%
d. Health and human services	-	-	-	-	-	N/A
e. Culture, recreation and education	-	-	-	-	-	N/A
f. Conservation and development	22,757	11,000	235	11,000	134,904	1126.40%
g. Capital outlay	103,361	342,519	-	342,519	342,519	0.00%
h. Debt service	34,358	33,450	32,966	33,450	32,481	-2.90%
i. Other financing uses	-	-	-	-	-	N/A
<b>TOTAL EXPENDITURES</b>	<b>\$ 1,041,191</b>	<b>\$ 1,367,557</b>	<b>\$ 566,769</b>	<b>\$ 1,367,557</b>	<b>\$ 1,352,024</b>	<b>-1.14%</b>
<b>REVENUES</b>						
a. Taxes	\$ 386,003	\$ 361,166	\$ 361,166	\$ 361,166	\$ 364,132	0.82%
b. Special assessments	-	-	-	-	-	N/A
c. Intergovernmental revenues	740,911	733,561	221,511	733,561	733,137	-0.06%
d. Licenses and permits	26,695	9,895	6,717	9,895	9,995	1.01%
e. Fines, forfeitures and penalties	-	-	-	-	-	N/A
f. Public charges for services	-	-	-	-	-	N/A
g. Intergovernmental charges	5,225	6,500	11,455	6,500	7,500	15.38%
h. Miscellaneous revenue	61,660	55,175	29,974	55,175	36,000	-34.75%
i. Other financing sources	-	201,260	-	201,260	201,260	0.00%
<b>TOTAL REVENUES</b>	<b>\$ 1,220,494</b>	<b>\$ 1,367,557</b>	<b>\$ 630,823</b>	<b>\$ 1,367,557</b>	<b>\$ 1,352,024</b>	<b>-1.14%</b>
Property Tax Levy	\$ 357,578	\$ 361,166			\$ 364,132	0.82%
Town Tax Rate	1.091949	1.123087			1.125879	0.25%
Town Tax Base (Assessed Value)	\$ 327,467,700	\$ 321,583,150			\$ 323,420,300	0.57%

Fund by Category	FY2020 Levy	FY2021 Proposed Levy	FUND SUMMARY		
			Jan. 01, 2020	Budgeted Fund Balance Use	Projected Dec. 31, 2020
Capital Projects	-	-	95,505	-	95,505
Debt Service	-	-	51	-	51
Fire	113,419	109,572	92,084	30,000	62,084
Fireworks	-	-	6,835	-	6,835
General Fund	247,747	254,560	676,712	171,259	505,453
Public Health Emergency	-	-	-	-	-
<b>Project Fund Totals:</b>	<b>\$ 361,166</b>	<b>\$ 364,132</b>	<b>\$ 871,187</b>	<b>\$ 201,259</b>	<b>\$ 669,928</b>

Menominee County/Town 2020 Annual Report

Town of Menominee Budget Worksheet

11/23/2020

2021

Dept.	Description	2019 Actual	FY2019	FY2021	
			Adopted & Amended	MAG Funded	Total Proposed
<b>ADMINISTRATION</b>					
<b>Revenues</b>					
1	State Shared Taxes	16,078	16,049	-	16,035
2	Tax Levy	16,842	17,911	-	17,925
<b>Expenses</b>					
1	Coordinator	32,160	33,960	-	33,960
2	Insurance Expense (Other Insurance)	1,780	-	-	-
<b>Total Revenues</b>		<b>32,920</b>	<b>33,960</b>	<b>-</b>	<b>33,960</b>
<b>Total Expenses</b>		<b>33,940</b>	<b>33,960</b>	<b>-</b>	<b>33,960</b>
<b>CAPITAL PROJECTS</b>					
<b>Revenues</b>					
1	Applied Fund Balance - General Fund	-	171,260	-	171,260
2	State Grant - County Highway Improvement Program (CHIP)	-	70,207	-	70,207
3	State Grant - Town Road Improvement Project (TRIP)	-	101,052	-	101,052
<b>Expenses</b>					
1	Rabbit Ridge Road Project	103,361	-	-	-
2	LRIP - Highland & Misc	-	179,532	-	179,532
3	LRIP - Mip Anaq & Trillium	-	162,987	-	162,987
<b>Total Revenues</b>		<b>-</b>	<b>342,519</b>	<b>-</b>	<b>342,519</b>
<b>Total Expenses</b>		<b>103,361</b>	<b>342,519</b>	<b>-</b>	<b>342,519</b>
<b>TOWN BOARD</b>					
<b>Revenues</b>					
1	State Shared Taxes	16,078	16,049	-	16,035
2	Tax Levy	18,093	4,778	-	3,138
<b>Expenses</b>					
1	Contingency	109	4,510	-	3,138
2	Town Board	15,986	16,317	-	16,035
<b>Total Revenues</b>		<b>34,172</b>	<b>20,827</b>	<b>-</b>	<b>19,173</b>
<b>Total Expenses</b>		<b>16,095</b>	<b>20,827</b>	<b>-</b>	<b>19,173</b>
<b>CLERK</b>					
<b>Revenues</b>					
1	Other Regulatory Permits and Fees - Bartender/Liquor Lic.	5,736	7,195	-	7,195
2	State Shared Taxes	32,156	32,098	-	32,070
3	County Grant - Management Assistance Grant	24,000	-	24,000	24,000
4	Tax Levy	30,001	25,029	-	32,000
<b>Expenses</b>					
1	Town Clerk	23,522	23,472	-	39,265
2	Elections	3,932	8,850	-	-
3	Ambulance Service	-	12,000	24,000	36,000
4	Hydrant Maintenance	-	20,000	-	20,000
<b>Total Revenues</b>		<b>91,893</b>	<b>64,322</b>	<b>24,000</b>	<b>95,265</b>
<b>Total Expenses</b>		<b>27,454</b>	<b>64,322</b>	<b>24,000</b>	<b>95,265</b>

**Menominee County/Town 2020 Annual Report**

Dept.	Description	2019 Actual	FY2019	FY2021	
			Adopted & Amended	MAG Funded	Total Proposed
<b>DEBT SERVICES</b>					
<b>Revenues</b>					
1	County Grant - Management Assistance Grant	34,408	33,450	32,481	32,481
<b>Expenses</b>					
1	Fire Truck Principal and Interest	34,358	33,450	32,481	32,481
<b>Total Expenses</b>		<b>34,358</b>	<b>33,450</b>	<b>32,481</b>	<b>32,481</b>
<b>FINANCE</b>					
<b>Revenues</b>					
1	Interest Income	-	5,555	-	-
2	Tax Levy	8,761	7,051	-	12,886
<b>Expenses</b>					
1	Finance	12,586	12,606	-	12,886
<b>Total Expenses</b>		<b>12,586</b>	<b>12,606</b>	<b>-</b>	<b>12,886</b>
<b>FIRE DEPARTMENT</b>					
<b>Revenues</b>					
1	Applied Fund Balance	-	30,000	-	30,000
2	County Grant - Management Assistance Grant	141,197	44,000	14,000	14,000
3	Fire Protection Fees	250	2,500	-	2,500
4	Insurance Recovery	3,253	-	-	-
5	Other Federal Grants	-	-	-	-
6	Interest Income	225	175	-	-
7	Miscellaneous Revenue	-	-	-	-
8	State Grant - Aid to Fire Protection	9,125	7,500	-	7,500
9	Tax Levy	87,678	113,419	-	109,572
10	Tribal Contract for Fire Services	-	-	-	6,710
<b>Expenses</b>					
1	Fire Commissioner	1,200	25,285	-	25,935
2	Fire Department	22,757	172,309	14,000	144,347
3	Fire Capital Outlay (Generator???)	-	-	-	-
<b>Total Expenses</b>		<b>23,957</b>	<b>197,594</b>	<b>14,000</b>	<b>170,282</b>
<b>FIREWORKS</b>					
<b>Revenues</b>					
1	Donations and Contributions	8,100	-	-	-
2	Applied Fund Balance	-	-	-	-
<b>Expenses</b>					
1	Fireworks Display	10,000	-	-	-
<b>Total Expenses</b>		<b>10,000</b>	<b>-</b>	<b>-</b>	<b>-</b>

**Menominee County/Town 2020 Annual Report**

Dept.	Description	2019 Actual	FY2019	FY2021	
			Adopted & Amended	MAG Funded	Total Proposed
<b>HIGHWAY</b>					
<b>Revenues</b>					
1	County Grant - Management Assistance Grant	70,000	70,000	70,000	70,000
2	State Grant - Aid to General Transportation	188,850	214,627	-	214,628
3	State Shared Taxes	32,156	32,096	-	32,070
4	Tax Levy	68,262	45,557	-	45,582
1	Town Road Maintenance Contract - County	360,129	362,280	70,000	362,280
<b>Total Revenues</b>		<b>359,268</b>	<b>362,280</b>	<b>70,000</b>	<b>362,280</b>
<b>Total Expenses</b>		<b>360,129</b>	<b>362,280</b>	<b>70,000</b>	<b>362,280</b>

**LAND CONSERVATION, FORESTRY AND ZONING**

<b>Revenues</b>					
1	Building Permits and Fees	20,959	2,000	-	2,000
2	County Grant - Management Assistance Grant	21,000	-	-	-
3	Forest Crop/Managed Forest Land Taxes	2,316	63	-	63
4	Other Conservation	4,975	4,000	-	5,000
5	Other Regulatory Permits and Fees	-	700	-	800
6	State Grant - Aid to Sanitation	57,000	-	-	-
7	State Shared Taxes	64,313	64,196	-	64,140
8	Tax Levy	51,849	80,766	-	62,901
9	Zoning Permits and Fees	-	-	-	-
<b>Expenses</b>					
1	Land Conservation	22,757	11,000	-	134,904
3	Sanitation Contract	151,515	136,425	-	-
<b>Total Revenues</b>		<b>222,411</b>	<b>151,725</b>	<b>-</b>	<b>134,904</b>
<b>Total Expenses</b>		<b>260,911</b>	<b>151,725</b>	<b>-</b>	<b>134,904</b>

**LAND INFORMATION**

<b>Revenues</b>					
1	Tax Levy	3,469	3,443	-	3,443
1	Land Information - Contract	3,443	3,443	-	3,443
<b>Total Revenues</b>		<b>3,469</b>	<b>3,443</b>	<b>-</b>	<b>3,443</b>
<b>Total Expenses</b>		<b>3,443</b>	<b>3,443</b>	<b>-</b>	<b>3,443</b>

**MAINTENANCE**

<b>Revenues</b>					
1	Rent - Maintenance	29,486	30,000	-	30,000
2	State Shared Taxes	32,156	32,098	-	32,070
3	Tax Levy	60,216	59,418	-	59,446
1	Maintenance	131,624	121,516	-	121,516
<b>Total Revenues</b>		<b>121,858</b>	<b>121,516</b>	<b>-</b>	<b>121,516</b>
<b>Total Expenses</b>		<b>131,624</b>	<b>121,516</b>	<b>-</b>	<b>121,516</b>

Menominee County/Town 2020 Annual Report

Dept.	Description	2019 Actual	FY2019	FY2021	
			Adopted & Amended	MAG Funded	Total Proposed
<b>PUBLIC HEALTH EMERGENCY</b>					
1	State Grant - Aid to Public Health	-	-	-	-
<b>Expenses</b>					
1	Public Health Emergency	-	-	-	-
<b>Total Revenues</b>		-	-	-	-
<b>Total Expenses</b>		-	-	-	-
<b>TECHNOLOGY SERVICES</b>					
<b>Revenues</b>					
2	Tax Levy	3,898	3,794	-	3,794
<b>Expenses</b>					
1	Technology Services Contract	3,870	3,870	-	3,870
<b>Total Revenues</b>		<b>3,975</b>	<b>3,870</b>	-	<b>3,870</b>
<b>Total Expenses</b>		<b>3,870</b>	<b>3,870</b>	-	<b>3,870</b>
<b>TREASURER</b>					
<b>Revenues</b>					
1	Interest Income	28,696	19,445	-	6,000
2	Miscellaneous Revenue	-	-	-	-
4	Tax Levy	28,696	-	-	13,445
<b>Expenses</b>					
1	Treasurer Contract	19,464	19,445	-	19,445
<b>Total Expenses</b>		<b>19,464</b>	<b>19,445</b>	-	<b>19,445</b>
<b>Total Town Revenues</b>		<b>1,220,494</b>	<b>1,367,557</b>	<b>140,481</b>	<b>1,352,024</b>
<b>Total Town Expenses</b>		<b>1,041,191</b>	<b>1,367,557</b>	<b>140,481</b>	<b>1,352,024</b>

## Appendix D: County Budget

### MENOMINEE COUNTY FY 2021 Budget

Categories	ALL FUNDS COMBINED					% Change 2021 Proposed Versus 2020 Budget
	2019 Actual (H)	2020 Budget (I)	2020 Actual 9 Months (L)	2020 As Amended (K)	2021 Proposed (O)	
<b>EXPENDITURES</b>						
a. General government	\$ 1,739,971	\$ 1,795,823	\$ 1,020,466	\$ 1,795,823	\$ 1,939,956	8.03%
b. Public safety	1,431,718	1,724,271	1,157,247	1,724,271	1,719,677	-0.27%
c. Public works	2,261,950	2,194,440	1,543,361	2,194,440	2,179,552	-0.68%
d. Health and human services	3,504,168	3,889,413	2,951,456	3,958,871	3,874,423	-0.39%
e. Culture, recreation and education	79,575	69,499	49,565	69,499	79,964	15.06%
f. Conservation and development	147,783	174,204	109,753	174,204	307,792	76.68%
g. Capital outlay	54,047	1,161,259	344,374	1,161,259	130,623	-88.75%
h. Debt service	455,924	393,078	478,374	393,078	304,190	-22.61%
i. Other financing uses	-	-	-	-	-	N/A
<b>TOTAL EXPENDITURES</b>	<b>\$ 9,675,136</b>	<b>\$ 11,401,987</b>	<b>\$ 7,654,595</b>	<b>\$ 11,471,445</b>	<b>\$ 10,536,177</b>	<b>-7.59%</b>

\* NOTE: \$120.00 expense in 2020 caused by a 2019 encumbrance.

<b>REVENUES</b>						
a. Taxes	\$ 2,771,046	\$ 2,856,268	\$ 2,843,719	\$ 2,856,268	\$ 2,843,454	-0.45%
b. Special assessments	-	-	-	-	-	N/A
c. Intergovernmental revenues	4,280,058	4,800,672	3,007,458	4,870,010	4,572,532	-4.75%
d. Licenses and permits	19,885	15,900	15,910	15,900	19,900	25.16%
e. Fines, forfeitures and penalties	15,399	13,750	6,938	13,750	13,750	0.00%
f. Public charges for services	582,039	536,081	272,717	536,081	512,982	-4.31%
g. Intergovernmental charges	1,641,119	2,059,965	1,045,885	2,059,965	1,730,036	-16.02%
h. Miscellaneous revenue	387,124	365,433	197,712	365,433	318,441	-12.86%
i. Other financing sources	66,761	753,918	-	753,918	525,082	-30.35%
<b>TOTAL REVENUES</b>	<b>\$ 9,763,432</b>	<b>\$ 11,401,987</b>	<b>\$ 7,390,340</b>	<b>\$ 11,471,325</b>	<b>\$ 10,536,177</b>	<b>-7.59%</b>
Property Tax Levy	\$ 2,733,837	\$ 2,761,268			\$ 2,723,454	-1.37%
County Tax Rate	8.3484	8.5865			8.4208	-1.93%
County Tax Base	\$ 327,467,700	\$ 321,583,150			\$ 323,420,300	0.57%

Fund by Category	FY2020 Levy	FY2021 Proposed Levy	FUND SUMMARY		
			Jan. 01, 2020	Budgeted Fund Balance Use	Projected Dec. 31, 2020
<b>General Fund</b>	1,514,773	1,713,235	3,318,299	335,382	2,982,917
<b>Other General Government</b>					
Land Information	9,908	9,908	186,912	65,871	121,041
Extension	31,006	31,006	54,811	-	54,811
Stockbridge	-	-	36,165	-	36,165
Law Enforcement	-	-	310	-	310
Clean Up	-	-	-	-	-
Grant	-	-	(18,162)	-	(18,162)
<b>Special Revenue Funds</b>					
Human Services	580,110	478,924	660,481	109,901	550,580
Veterans	68,114	68,114	53,922	-	53,922
Telecommunications	134,996	162,074	19,687	-	19,687
<b>Debt Service</b>	1,300	-	2,554	-	2,554
<b>Proprietary</b>					
Highway	421,061	260,193	2,985,152	98,044	2,887,108
<b>Project Fund Totals:</b>	<b>\$ 2,761,268</b>	<b>\$ 2,723,454</b>	<b>\$ 7,300,131</b>	<b>\$ 609,198</b>	<b>\$ 6,690,933</b>

Menominee County/Town 2020 Annual Report

Menominee County Budget Worksheet

11/23/2020

2021

Dept.	Description	2019 Actual	FY219	FY2021	
			Adopted & Amended	MAG Funded	Total Proposed
<b>ADMINISTRATION</b>					
<b>Revenues</b>					
1	Contracted Services - Town Contracts - Coord/Attorney	32,160	33,960	-	33,960
2	Donations and Contributions - Wellness	3,000	3,000	-	3,000
3	Interest Income	-	87,505	-	-
4	Miscellaneous Revenues	24,625	3,000	-	3,000
5	State Grant - Aid to Human Services - Eld/Handicap Trnsp	72,389	79,889	-	79,889
6	State Shared Taxes	56,537	56,450	-	56,407
7	Tax Levy	151,737	40,062	-	138,945
<b>Expenses</b>					
1	Coordinator	129,641	132,508	-	144,002
2	Human Resource Drug Test	7,407	6,600	-	5,500
3	Insurance Expense (Other Insurance)	36,332	41,391	-	56,332
4	Other Human Services - Eld/Handicap Trnsp	98,867	107,867	-	107,867
5	Vehicle Costs (Gen. Fund - Motor Pool)	13,553	15,500	-	1,500
<b>Total Revenues</b>		<b>340,448</b>	<b>303,866</b>	<b>-</b>	<b>315,201</b>
<b>Total Expenses</b>		<b>285,800</b>	<b>303,866</b>	<b>-</b>	<b>315,201</b>

**CAPITAL PROJECTS**

<b>Revenues</b>					
1	Contracted Services - Town Contracts - Hwy	-	272,312	-	-
2	State Grant - Aid to Local Road Improvement - Hwy	-	447,735	-	-
3	State Grant - County Highway Improvement Program (CHIP)	-	70,207	-	-
4	Applied Fund Balance - Capital Projects	-	121,934	-	-
<b>Expenses</b>					
1	Hwy CTH M Bridge	-	569,669	-	-
2	LRIP - Highland & Misc	-	179,532	-	-
3	LRIP - Mip Anaq & Trillium	-	162,987	-	-
<b>Total Revenues</b>		<b>-</b>	<b>912,188</b>	<b>-</b>	<b>-</b>
<b>Total Expenses</b>		<b>-</b>	<b>912,188</b>	<b>-</b>	<b>-</b>

**COUNTY BOARD**

<b>Revenues</b>					
1	Contracted Services - Town Contracts - Board	10,725	16,317	-	10,725
2	Miscellaneous Revenue	-	-	-	-
3	Other State Payments	-	-	-	-
4	State Shared Taxes	56,537	56,450	-	56,407
5	Tax Levy	16,953	81,038	-	19,200
6	Transfer from Other Funds	47,986	-	-	-
7	Applied Fund Balance	-	213,448	-	200,000
<b>Expenses</b>					
1	Hwy equipment	-	213,448	-	-
2	Highway Depreciation	-	-	-	200,000
3	Contingency	150	52,318	-	19,200
4	County Board	68,413	73,119	-	67,132
5	Healthcare Reserve	240,684	28,368	-	-
6	Prior Year's Expense	12,878	-	-	-
<b>Total Revenues</b>		<b>132,201</b>	<b>367,253</b>	<b>-</b>	<b>286,332</b>
<b>Total Expenses</b>		<b>322,125</b>	<b>367,253</b>	<b>-</b>	<b>286,332</b>

**Menominee County/Town 2020 Annual Report**

Dept.	Description	2019 Actual	FY2019	FY2021	
			Adopted & Amended	MAG Funded	Total Proposed
<b>CLERK</b>					
<b>Revenues</b>					
1	Contracted Services - Town Contracts - Clerk	23,472	64,322	-	39,265
2	Miscellaneous Revenue	-	-	-	-
3	Other General Government Fees - Clerk	1,681	1,500	-	1,500
4	Other Regulatory Permits and Fees - Marriage License	140	150	-	150
5	State Shared Taxes	56,537	56,450	-	56,407
6	Tax Levy	52,156	52,816	-	18,403
<b>Expenses</b>					
1	County Clerk	107,698	121,638	-	101,425
2	Elections	1,478	21,600	-	14,300
3	Ambulance Service	-	12,000	-	-
4	Hydrant Maintenance	-	20,000	-	-
<b>Total Revenues</b>		<b>133,987</b>	<b>175,238</b>	<b>-</b>	<b>115,725</b>
<b>Total Expenses</b>		<b>109,176</b>	<b>175,238</b>	<b>-</b>	<b>115,725</b>

**CLERK OF COURTS**

<b>Revenues</b>					
1	Court Fees & Cost	5,388	5,700	-	5,000
2	Miscellaneous Revenues	-	-	-	-
3	Register of Probate Fees	102	500	-	200
4	State Grant - Aid to General Government - Circuit Court	11,913	11,046	-	10,386
5	State Shared Taxes	56,537	56,450	-	56,407
6	Tax Levy	73,171	96,815	-	75,390
<b>Expenses</b>					
1	Clerk of Courts	100,207	106,897	-	110,581
2	County Courts	34,793	63,614	-	36,802
<b>Total Revenues</b>		<b>147,111</b>	<b>170,511</b>	<b>-</b>	<b>147,383</b>
<b>Total Expenses</b>		<b>135,000</b>	<b>170,511</b>	<b>-</b>	<b>147,383</b>

**COMPREHENSIVE PLANNING**

<b>Revenues</b>					
1	Tax Levy	7,496	6,664	-	7,702
<b>Expenses</b>					
1	Comprehensive Planning	6,157	6,664	-	7,702
<b>Total Revenues</b>		<b>7,496</b>	<b>6,664</b>	<b>-</b>	<b>7,702</b>
<b>Total Expenses</b>		<b>6,157</b>	<b>6,664</b>	<b>-</b>	<b>7,702</b>

**DEBT SERVICE**

<b>Revenues</b>					
1	Applied Fund Balance	-	-	-	-
2	General Sales and Retail Tax	-	60,000	-	80,000
2	Miscellaneous Revenue	2,466	-	-	-
3	Tax Levy	-	1,300	-	-
<b>Expenses</b>					
1	911 Center Console (2016)	46,209	-	-	-
2	911 Center Software Upgrades (2020)	-	1,300	-	-
3	Garage, Vehicles, et al.	36,690	-	-	-
4	Highway Bond Retirement	140,875	60,000	49,375	80,000
5	Sheriff Software	1,637	-	46,928	-
<b>Total Revenues</b>		<b>2,466</b>	<b>61,300</b>	<b>-</b>	<b>80,000</b>
<b>Total Expenses</b>		<b>225,411</b>	<b>61,300</b>	<b>96,303</b>	<b>80,000</b>



Menominee County/Town 2020 Annual Report

Dept.	Description	2019 Actual	FY219	FY2021	
			Adopted & Amended	MAG Funded	Total Proposed
<b>EMERGENCY GOVERNMENT</b>					
<b>Revenues</b>					
1	Miscellaneous Revenue	6	-	-	-
2	State Grant - Aid to Emerg. Gov. Planning - EMPG + EPCRA	30,266	22,748	-	22,960
3	State Grant - Aid to Emerg. Gov. Planning - WEM Computer	2,000	2,000	-	2,000
4	Tax Levy	19,512	31,957	-	34,420
<b>Expenses</b>					
1	Emergency Management Expense	50,182	56,705	-	59,380
<b>Total Revenues</b>		<b>51,783</b>	<b>56,705</b>	<b>-</b>	<b>59,380</b>
<b>Total Expenses</b>		<b>50,182</b>	<b>56,705</b>	<b>-</b>	<b>59,380</b>

**FINANCE**

<b>Revenues</b>					
1	Contracted Services - Town Contracts - Finance	5,036	12,606	-	5,036
2	Interest Income	18,920	89,242	-	-
3	Miscellaneous Revenue	657	-	-	-
4	State Shared Taxes	56,537	56,450	-	56,407
5	Tax Levy	69,186	-	-	122,321
<b>Expenses</b>					
1	Finance	132,953	158,298	-	183,764
<b>Total Revenues</b>		<b>150,337</b>	<b>158,298</b>	<b>-</b>	<b>183,764</b>
<b>Total Expenses</b>		<b>132,953</b>	<b>158,298</b>	<b>-</b>	<b>183,764</b>

**HIGHWAY**

<b>Revenues</b>					
1	Applied Fund Balance - Hwy	-	98,044.00	-	304,640
2	Fuel Sales	8,567	5,200	-	6,000
3	Services to Others	77,106	36,000	-	30,000
4	Contracted Services - Town Contracts - Hwy	463,490	362,280	-	362,280
5	Contracted Services - Tribe - Hwy	318,921	300,000	-	300,000
6	Insurance Recoveries - Hwy	-	6,000	-	14,000
7	Miscellaneous Revenue - Hwy	21,755	-	-	-
8	Rent - State Storage Costs - Hwy	46,438	46,000	-	64,900
9	Sale of Equipment and Property - Hwy	48,909	3,500	-	3,500
10	Sale of Materials - Hwy	-	16,600	-	21,150
11	State Grant - Aid to General Transportation - Hwy	215,190	247,468	-	247,370
12	State Grant - County Highway Improvement Program (CHIP)	82,099	-	-	-
13	Performance Based Maintenance - Hwy	11,954	75,000	-	50,000
14	State Routine Maintenance Agreement - Hwy	285,637	298,400	-	298,400
15	Tax Levy	251,048	421,061	-	260,193
<b>Expenses</b>					
1	Highway Administration	293,003	309,209	-	318,927
2	Highway Operations	668,089	597,767	-	480,668
3	Highway Shop Operations	906,567	714,741	-	858,198
4	Highway Provision for Depreciation	223,290	195,792	-	114,234
5	Capital Outlay (Vehicle and Equipment Purchases)	-	-	-	95,000
6	Highway Equipment Loan	8,618	98,044	-	95,406
<b>Total Revenues</b>		<b>1,831,112</b>	<b>1,915,553</b>	<b>-</b>	<b>1,962,433</b>
<b>Total Expenses</b>		<b>2,099,567</b>	<b>1,915,553</b>	<b>-</b>	<b>1,962,433</b>

**Menominee County/Town 2020 Annual Report**

Dept.	Description	2019 Actual	FY219	FY2021	
			Adopted & Amended	MAG Funded	Total Proposed
<b>HUMAN SERVICES</b>					
<b>Revenues</b>					
1	Applied Fund Balance	-	109,901	-	-
2	Federal Aid - Aid to Human Services - USDA	514	150,000	-	-
3	HSD - Billings, Refunds	541,092	494,481	-	472,187
4	Miscellaneous Revenues	3,171	-	-	10,000
5	Other Local Government Grants - Tribe	150,000	-	-	150,000
6	Prior Year Revenue State	-	60,000	-	-
7	Refund of Prior Year's Expense - HSD	100	-	-	-
8	State Grant - Aid to Human Services - HSD	2,222,433	2,261,093	-	2,529,484
9	Tax Levy	640,110	580,110	-	478,924
10	Transfer from Other Funds (MAG)	18,775	-	-	-
<b>Expenses</b>					
1	Public Health Emergency	-	-	-	-
2	Administration	552,850	650,947	-	682,009
3	Adult Services/Waivers/Personal Care	937,133	362,819	-	522,680
4	Children's COP/B-3/CLTS	139,284	115,826	-	106,115
5	Children's Services/ALT Care Operations	435,367	663,707	-	499,366
6	Clinical Treatment/MH Youth/CST/CSP	731,202	954,133	-	1,251,628
7	Fostering Futures/Forward/ADRC	3,718	-	-	-
8	HSD (MAG/Loan-Vehicle)	18,500	-	-	-
9	Juvenile Detention	14,410	18,775	-	-
10	Juvenile Services	5,312	-	-	-
11	Mobile Crisis Home Restoration	-	200,000	-	-
12	Shawano Co. Contract for Pub. Health	34,758	27,406	-	-
13	SOR Opioid Grant	23,367	167,800	-	-
14	Support WHEAP/Child Care	50,468	38,675	-	80,375
15	Youth Aids	318,339	417,997	-	498,422
16	Youth Justice Grant	-	37,500	-	-
<b>Total Revenues</b>		<b>3,576,195</b>	<b>3,655,585</b>	-	<b>3,640,595</b>
<b>Total Expenses</b>		<b>3,264,706</b>	<b>3,655,585</b>	-	<b>3,640,595</b>

**LAND CONSERVATION, FORESTRY AND ZONING**

<b>Revenues</b>					
1	Contracted Services - Town Contracts - Conservation	7,000	135,425	-	134,904
2	Miscellaneous Revenue	542	-	-	-
3	Other Conservation Fees - Oak Injection	3,975	4,000	-	3,000
4	Other Regulatory Permits and Fees - Sanitation	2,300	1,000	-	2,000
5	State Grant - Aid to Conservation	94,437	95,000	-	114,200
6	State Grant - Aid to Conservation - Clean Sweep	-	5,000	-	-
7	State Grant - Aid to Conservation - AIS	-	-	-	10,822
8	State Grant - Aid to Conservation - Invasive Control	1,050	-	-	-
9	State Grant - Aid to Recycling	80,331	80,000	-	80,300
10	Tax Levy	44,441	57,546	-	28,328
11	Zoning Permits and Fees	10,095	7,000	-	10,000
<b>Expenses</b>					
1	Land Conservation	141,625	167,540	-	175,090
2	Recycling	80,000	85,306	-	84,373
3	Sanitation Contract	-	132,125	-	124,091
<b>Total Revenues</b>		<b>244,172</b>	<b>384,971</b>	-	<b>383,554</b>
<b>Total Expenses</b>		<b>221,625</b>	<b>384,971</b>	-	<b>383,554</b>

**Menominee County/Town 2020 Annual Report**

Dept.	Description	2019 Actual	FY219	FY2021	
			Adopted & Amended	MAG Funded	Total Proposed
<b>LAND INFORMATION</b>					
<b>Revenues</b>					
1	Applied Fund Balance - Land Information	-	65,871	-	-
2	Charges to Other Local Governments - Tribe	-	-	-	-
3	Contracted Services - Town Contracts - Assessor	3,443	3,443	-	3,443
4	Miscellaneous Revenues	730	-	-	-
5	Other General Government Fees - Land Information	5,339	4,900	-	4,000
6	State Grant - Aid to General Government - Land Information	146,756	137,832	-	147,120
7	Tax Levy	9,908	9,908	-	9,908
<b>Expenses</b>					
1	Land Information	128,098	221,954	-	164,471
<b>Total Revenues</b>		<b>166,176</b>	<b>221,954</b>	<b>-</b>	<b>164,471</b>
<b>Total Expenses</b>		<b>128,098</b>	<b>221,954</b>	<b>-</b>	<b>164,471</b>

**MAINTENANCE**

<b>Revenues</b>					
1	Applied Fund Balance	-	-	-	10,584
2	Contracted Services - Town Contracts - Maintenance	80,560	121,516	-	104,266
3	Miscellaneous Revenues	-	-	-	-
4	Proceeds from Long-term Debt	-	-	-	125,000
5	Rent - Maintenance	29,680	30,000	-	30,000
6	State Shared Taxes	56,537	56,450	-	56,407
7	Tax Levy	167,181	134,847	-	144,455
<b>Expenses</b>					
1	Maintenance	285,689	342,813	-	335,712
2	Courthouse Card Reader	-	-	-	10,000
3	Capital Outlay - Generator	-	-	-	125,000
4	County Maintenance (Generator Replacement)	58,014	-	-	-
<b>Total Revenues</b>		<b>333,958</b>	<b>342,813</b>	<b>-</b>	<b>470,712</b>
<b>Total Expenses</b>		<b>343,702</b>	<b>342,813</b>	<b>-</b>	<b>470,712</b>

**Menominee County/Town 2020 Annual Report**

Dept.	Description	2019 Actual	FY219	FY2021	
			Adopted & Amended	MAG Funded	Total Proposed
<b>MANAGEMENT ASSISTANCE GRANT</b>					
<b>Revenues</b>					
1	State Grant - Aid to General Government - MAG	563,200	563,200	-	563,200
<b>Expenses</b>					
1	Clerk of Courts - District Attorney Contract	26,813	-	-	26,812
2	County Grant - Aid to Town Ambulance	24,000	24,000	-	24,000
3	County Grant - Aid to Town Fire	27,000	44,000	-	14,000
4	County Grant - Aid to Town Fire - Stand by Generators	-	-	-	30,000
5	County Grant - Aid to Town Roads	70,000	70,000	-	70,000
6	County Grant - Food Distribution	5,000	5,000	-	5,000
7	County Grant - Keshena Animal Help and Rescue	7,000	7,000	-	7,000
8	County Grant - Town Debt Service	34,408	33,450	-	32,481
9	County Grant - Woodland Boys and Girls Club	8,000	8,000	-	8,000
10	Debt Service - Air Handler Replacement	-	-	-	4,419
11	Debt Service - Garage-Vehicles	-	34,627	-	-
12	Debt Service - Highway Bond	137,313	73,438	-	49,375
13	Debt Service - Sheriff Software	50,174	48,560	-	46,928
14	Debt Service - 911 Console	-	43,659	-	-
15	Finance - Audit Services Contract	8,999	-	-	-
16	Highway - Depreciation Expense	-	45,137	-	-
17	Highway - Engineering Services	-	-	-	73,000
18	Human Services - Operating Transfer	18,775	-	-	-
19	Human Services - Vehicle Purchase	18,500	-	-	-
20	Land Conservation - Property Clean-up	-	-	-	10,000
21	Land Conservation - Recycling	-	23,363	-	46,061
22	Land Conservation - Refuse and Garbage Collection	21,000	21,000	-	-
23	Land Information - Assessment Contract	-	20,400	-	20,400
24	Library Contract	21,000	21,000	-	31,000
25	Maintenance - Raze Delapidated Buildings	-	16,700	-	-
26	Maintenance - Replace Carpet/Tile	-	10,686	-	-
27	Maintenance (MAG-Generator Replacement)	4,616	-	-	-
28	Sheriff - Jail Costs	-	-	-	17,474
29	Tech Services - Desktop Upgrades	-	9,180	-	33,250
30	Tech Services - Operating System Upgrades	-	-	-	14,000
31	Tech Services - Laser Fische Merge	-	4,000	-	-
<b>Total Revenues</b>		<b>563,200</b>	<b>563,200</b>	<b>-</b>	<b>563,200</b>
<b>Total Expenses</b>		<b>482,598</b>	<b>563,200</b>	<b>-</b>	<b>563,200</b>

**MEDICAL EXAMINER**

<b>Revenues</b>					
1	Other Federal Payments - Medical Examiner	-	7,000	-	7,000
2	Other Regulatory Permits and Fees - Cremation Permits	-	400	-	400
3	Tax Levy	23,131	24,018	-	24,453
<b>Expenses</b>					
1	Medical Examiner	26,985	31,418	-	31,853
<b>Total Revenues</b>		<b>23,131</b>	<b>31,418</b>	<b>-</b>	<b>31,853</b>
<b>Total Expenses</b>		<b>26,985</b>	<b>31,418</b>	<b>-</b>	<b>31,853</b>

**Menominee County/Town 2020 Annual Report**

Dept.	Description	2019 Actual	FY219	FY2021	
			Adopted & Amended	MAG Funded	Total Proposed
<b>PUBLIC HEALTH EMERGENCY</b>					
<b>Revenues</b>					
1	State Grant - Aid to Emergency Government	-	69,338	-	-
<b>Expenses</b>					
1	Public Health Emergency	-	69,338	-	-
<b>Total Revenues</b>		-	<b>69,338</b>	-	-
<b>Total Expenses</b>		-	<b>69,338</b>	-	-

**REGISTER OF DEEDS**

<b>Revenues</b>					
1	Real Estate Transfer Fees	10,450	10,000	-	10,000
2	Register of Deeds Fees	12,129	13,000	-	13,000
3	Tax Levy	5,527	31,074	-	31,074
<b>Expenses</b>					
1	Register Of Deeds	26,771	54,074	-	54,074
<b>Total Revenues</b>		<b>28,106</b>	<b>54,074</b>	-	<b>54,074</b>
<b>Total Expenses</b>		<b>26,771</b>	<b>54,074</b>	-	<b>54,074</b>

**SHERIFF**

<b>Revenues</b>					
1	Law and Ordinance Violations	15,399	13,750	-	13,750
2	Law Enforcement (Restitution)	-	-	-	-
3	Law Enforcement Fees	1,566	2,000	-	2,000
4	Miscellaneous Revenue	16,129	-	-	-
5	Other Local Government Grants - Legend Lake - Boat	-	4,106	-	4,106
6	Other Regulatory Permits and Fees - Security Alarm Permits	7,350	7,350	-	7,350
7	Sale of Law Enforcement Equipment and Property	-	4,000	-	4,000
8	State Grant - Aid to Other Law Enforcement - Joint LE	71,635	71,246	-	71,246
9	State Grant - Aid to Other Law Enforcement - Stockbridge	15,324	17,001	-	-
10	State Grant - Aid to Water Patrol	4,213	9,460	-	9,640
11	State Grant - Law Enforcement Improvement - Shrf Training	2,610	1,120	-	1,120
12	State Shared Taxes	56,537	56,450	-	56,407
13	Tax Levy	885,378	885,178	-	951,663
<b>Expenses</b>					
1	OJA Grant Stockbridge	6,890	17,001	-	-
2	Sheriff-Jail	74,058	50,000	-	32,526
3	Sheriff's Boat Patrol	3,899	13,007	-	13,066
4	Sheriff's Department	806,527	920,407	-	1,004,444
5	Joint Law Enforcement Grant - Sheriff	35,547	35,623	-	35,623
6	Joint Law Enforcement Grant - Tribe	35,817	35,623	-	35,623
<b>Total Revenues</b>		<b>1,076,142</b>	<b>1,071,661</b>	-	<b>1,121,282</b>
<b>Total Expenses</b>		<b>962,737</b>	<b>1,071,661</b>	-	<b>1,121,282</b>

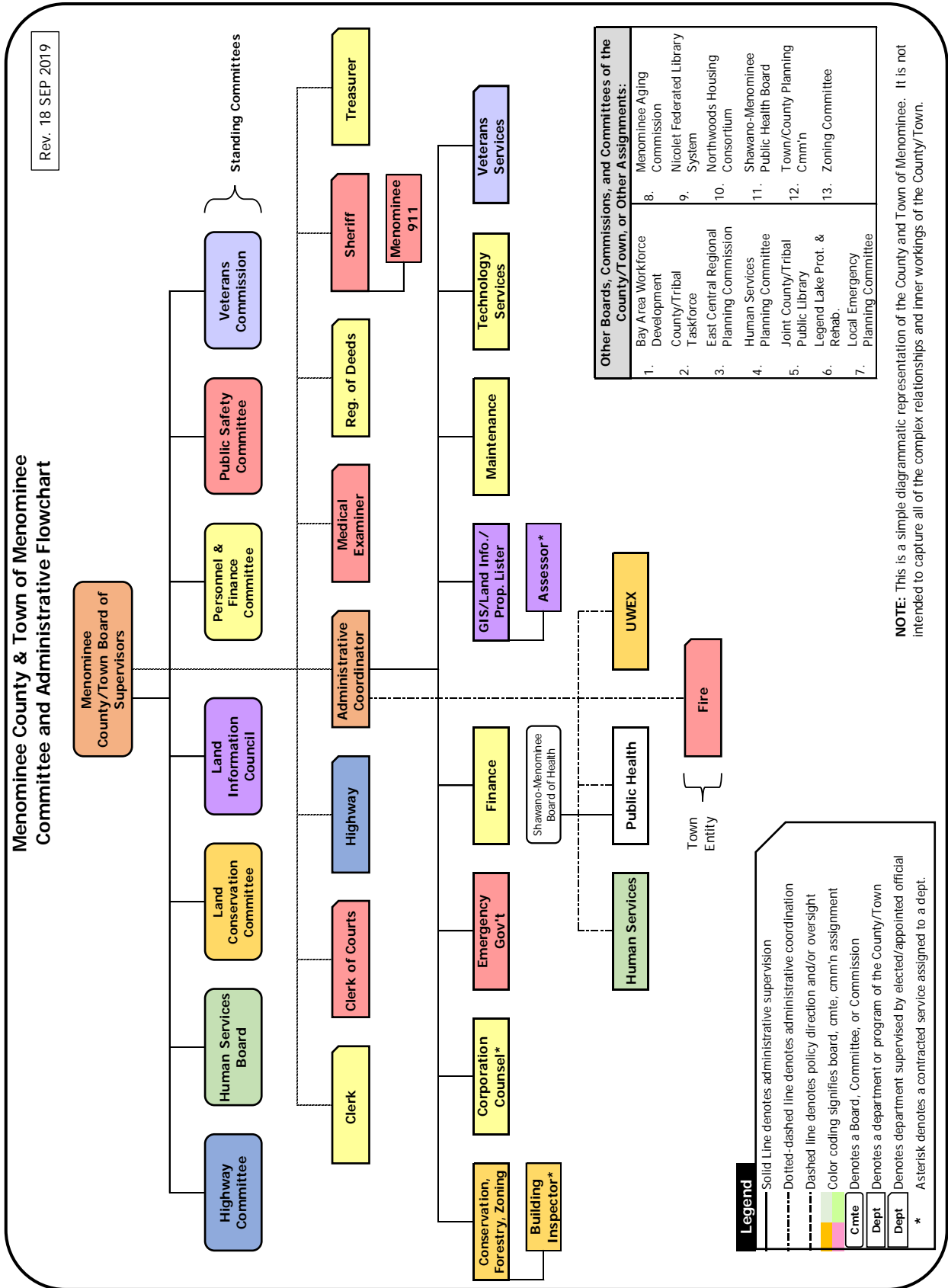
**Menominee County/Town 2020 Annual Report**

Dept.	Description	2019 Actual	FY219	FY2021	
			Adopted & Amended	MAG Funded	Total Proposed
<b>TECH SERVICES</b>					
<b>Revenues</b>					
1	Contracted Services - Town Contracts - Tech Service	3,870	3,870	-	3,870
2	Interdepartmental Charges for Service - Tech Serv. - 911	7,250	7,250	-	7,250
3	Other State Shared Taxes - Exempt Computers	588	588	-	588
4	State Shared Taxes	56,537	56,450	-	56,407
5	Tax Levy	75,043	72,758	-	116,881
<b>Expenses</b>					
1	Technology Services	82,050	83,500	-	120,297
2	Technology Services Contracts	49,131	57,416	-	64,699
<b>Total Revenues</b>		<b>143,288</b>	<b>140,916</b>	<b>-</b>	<b>184,996</b>
<b>Total Expenses</b>		<b>131,181</b>	<b>140,916</b>	<b>-</b>	<b>184,996</b>
<b>TREASURER</b>					
<b>Revenues</b>					
1	Contracted Services - Town Contracts - Treasurer	19,445	19,445	-	19,445
2	Insurance Recoveries - General	10,145	-	-	5,000
3	Interest and Penalties on Taxes	34,656	30,000	-	35,000
4	Interest Income	150,768	11,386	-	28,891
5	Miscellaneous Revenue	150	-	-	-
6	Other General Government Fees - Treasurer	316	-	-	2,095
7	Other State Payments	1,061	-	-	-
8	Sale of Tax Deeds	2,553	5,000	-	5,000
<b>Expenses</b>					
1	County Treasurer	132,108	63,381	-	93,181
2	Foreclosure Processing	511	2,450	-	2,250
<b>Total Revenues</b>		<b>219,095</b>	<b>65,831</b>	<b>-</b>	<b>95,431</b>
<b>Total Expenses</b>		<b>132,619</b>	<b>65,831</b>	<b>-</b>	<b>95,431</b>
<b>UW EXTENSION</b>					
<b>Revenues</b>					
1	Applied Fund Balance	-	-	-	9,858
2	Other Local Government Grants - Tribe - UW Ext.	10,992	9,393	-	-
3	Other State Payments - UW Ext Postage	-	100	-	100
4	Tax Levy	47,798	31,006	-	31,006
<b>Expenses</b>					
1	UW-Extension - County	40,802	31,106	-	40,964
2	UW-Extension - Tribe	9,774	9,393	-	-
<b>Total Revenues</b>		<b>58,790</b>	<b>40,499</b>	<b>-</b>	<b>40,964</b>
<b>Total Expenses</b>		<b>50,575</b>	<b>40,499</b>	<b>-</b>	<b>40,964</b>
<b>VETERANS SERVICES</b>					
<b>Revenues</b>					
1	Miscellaneous Revenue	179	-	-	-
2	Other Local Government Grants - Tribe - Veteran's Service	29,428	28,111	-	28,111
3	State Grant - Aid to Human Services - Veteran's Service	3,556	17,736	-	17,736
4	Tax Levy	68,114	68,114	-	68,114
<b>Expenses</b>					
1	Veteran's Service	109,820	114,081	-	113,961
<b>Total Revenues</b>		<b>101,277</b>	<b>113,961</b>	<b>-</b>	<b>113,961</b>
<b>Total Expenses</b>		<b>109,820</b>	<b>114,081</b>	<b>-</b>	<b>113,961</b>

**Menominee County/Town 2020 Annual Report**

Dept.	Description	2019 Actual	FY219	FY2021	
			Adopted & Amended	MAG Funded	Total Proposed
<b>911</b>					
<b>Revenues</b>					
1	Contracted Services - Town Contracts - 911	4,813	6,538	-	6,812
2	Contracted Services - Tribal Contracts - 911	286,237	287,175	-	316,274
3	Miscellaneous Revenue	188	-	-	-
4	Proceeds from Long-term Debt	-	144,720	-	-
5	State Grant - Aid to Other Law Enforcement - Next Gen	-	-	-	-
6	State Grant - Aid to Other Law Enforcement - Stkbrg - 911	15,776	14,099	-	28,004
7	Tax Levy	125,947	134,996	-	162,074
<b>Expenses</b>					
1	911 Departmental Expense	427,345	587,528	-	513,164
<b>Total Revenues</b>		<b>432,961</b>	<b>587,528</b>	<b>-</b>	<b>513,164</b>
<b>Total Expenses</b>		<b>427,345</b>	<b>587,528</b>	<b>-</b>	<b>513,164</b>
<b>Total County Revenues</b>		<b>9,763,432</b>	<b>11,471,325</b>	<b>-</b>	<b>10,536,177</b>
<b>Total County Expenses</b>		<b>9,675,136</b>	<b>11,471,445</b>	<b>96,303</b>	<b>10,536,177</b>

## Appendix C. County/Town Flowchart





# MENOMINEE COUNTY PHONE LISTING

## A

**Administration..... 3024**  
Jeremy Weso, Administrative Coordinator ..... 3024  
Cell ..... 715-853-1366  
Lona Tourtillott, HR/Benefits/Admin Assist ..... 3024  
Fax ..... 715-799-3412  
**Assessor .....800-770-3927**  
Jim Danielson, Accurate Appraisal

## B

**Building Inspector.....920-428-3331**  
Mike Miller, Building Inspector

## C

**Clerk of Court ..... 3313**  
Delsy Kakwitsch, Clerk of Court ..... 3304  
Susan O'Kimosh, Deputy Clerk of Court ..... 3313  
**County/Town Clerk ..... 3311**  
Laure Pecore, Clerk ..... 3311  
Misty Wayka, Deputy Clerk..... 3308

## E

**Emergency Management ..... 5074**  
Shelley Williams, Director ..... 5074  
Cell ..... 715-853-5074

## F

**Finance..... 3314**  
Lee Stoehr, Director..... 3314  
Kourtney Erickson, Assistant..... 3864  
**Fire Department .....715-853-6213**  
Patrick Roberts, Fire Commissioner

## G

**GIS/Land Information/Property Lister ..... 5845**  
Ruth Winter, Director..... 5845

## H

**Highway Department ..... 3369**  
Jeremy Weso, Hwy Commissioner ..... 3365  
Cell ..... 715-853-1366  
Steve Wilke, Patrol Superintendent..... 3640  
Cell ..... 715-853-1025  
Margaret Tomow, Administrative Assistant..... 3369  
Doreen Gauthier, Shop Clerk ..... 3634  
Fax ..... 715-799-3517

**Human Services..... 3861**  
Shannon Wilber, Exec. Director..... 3861  
Cell ..... 715-851-0012

## L

**Land Conservation/Forestry/Zoning ..... 5710**  
Jeremy Johnson, Director..... 5710  
Cell ..... 920-309-0985  
Lacy Dixon, Assistant ..... 3001

## M

**Maintenance ..... 3006**  
Tim Gatz, Director ..... 3006  
Cell ..... 715-853-3280  
Wayne Pecore, Assistant ..... 3007  
Cell ..... 715-853-5014  
Emily Thunder, Housekeeping..... 3008  
**Medical Examiner ..... 715-853-6213**  
Pat Roberts, ME

**Menominee 911 Center..... 715-799-5070**  
Tanya Sherman, Supervisor ..... 5070  
Fax ..... 715-799-1337

## R

**Register of Deeds ..... 3312**  
Menomin Hawpetoss..... 3312  
Michelle Corn ..... 5397

## S

**Sheriff..... 3357**  
Rebecca Smith, Sheriff ..... 33576  
Cell ..... 715-853-6641  
Lisa Wilson, Admin. Asst..... 3357  
Dave Kristof, Chief Deputy..... 5062  
Cell ..... 920-604-2750  
Colin Isom, Sergeant ..... 5065  
Fax ..... 715-799-3595

## T

**Technology Services ..... 5040**  
Director ..... 5040  
Lisa Miller, Computer Support Technician..... 5308  
Cell ..... 715-853-3665  
**Treasurer ..... 3315**  
Mary Beth Pecore, Treasurer ..... 3315  
Alyssa South, Deputy Treasurer ..... 4007

## U

**U.W. Extension**  
Nancy Crevier, Director ..... 715-204-5032  
Jennifer Gauthier ..... 715-799-6226 X5713  
Dawn Doperalski ..... 715-799-6226 X5714

## V

**Veterans Service Office..... 3729**  
Bruce Wilber Jr., CVSO..... 3726  
Cell ..... 715-881-3726  
Shawn Pichette, Admin Assistant..... 3729  
Fax ..... 715-799-4957