



LULING HIGH SCHOOL

Individual Graduation Committee
(IGC) Guide
2019-2020

Per TEC §39.023(c), all students shall be required to perform satisfactorily on five (5) subject area-specific State of Texas Assessment of Academic Readiness (STAAR) End of Course (EOC) assessments. These assessments are designed to measure the subject areas of knowledge of students following successful completion on the corresponding STAAR-EOC course, as well as ensure that students have the knowledge and skills necessary to be academically prepared for college or career opportunities upon graduation. The five (5) subject areas assessments are Algebra I, Biology, English I, English II, and U.S. History.

As stated in the Luling ISD Secondary Secondary Handbook, a student may only take part in high school graduation exercises if he/she has successfully completed all requirements as determined by TEA and Luling ISD including passed all required State level tests (STAAR-EOCs).

Purpose of the IGC

Per Texas Senate Bill 213 (2019); updates SB 463 (2017) and SB 149 (2015), allows the use of an Individual Graduation Committee (IGC) for any 11th or 12th grader who has failed to comply with the STAAR-EOC assessment instrument performance requirements under TEC §39.025, **in not more than two STAAR-EOC assessments**. The legislative amendments outline specific details related to student eligibility, IGC development, and graduation requirements that the IGC may recommend. According to the requirements, as part of the IGC, each student will:

- Participate in the IGC process to ensure that alternate graduation requirements and expectations are clearly understood,
- Attend time of remediation as outlined by the IGC,
- Complete an approved project per STAAR-EOC that exhibits proficiency in the STAAR-EOC area(s), and
- Continue to participate in STAAR-EOC assessment(s) until meeting with success and/or successful completion of the IGC requirements resulting in graduation.

*Note, if a student has not passed three (3) STAAR-EOC assessments, an IGC committee may allow a third STAAR-EOC project. At the final decision meeting of the IGC, only **TWO (2)** projects will be evaluated by the committee. If the student did not pass one of the three STAAR-EOC assessment required, he/she is ineligible to graduate under SB149/463 requirements.*

Grade Level and Enrollment

A student must be enrolled in the 11th or 12th grade to qualify for the IGC. However, no IGC can be convened before the end of a student's 11th grade year. A committee must be established for each student who qualifies – it is not a choice of the district, campus, or student. A student must be actively enrolled. A district can choose to re-enroll a student who qualifies.

Lastly, a student cannot graduate early via an IGC.

Committee Members

Members of the committee shall include the following:

- Principal or designee
- Teacher of the EOC course(s) for which the student did not pass
- Department chair or lead teacher supervising the EOC teacher
- Counselor
- Parent/guardian or designated advocate (appointed by principal); or the student, at the student's option, if a student is at least 18 years old or is an emancipated minor [TEC, §28.0258(c)]
- Translator, if the parent or designee does not speak English

Decision IGC Meeting

The student shall present his/her project to the committee for review during the IGC meeting. The committee shall review the work provided by the student for showing proficiency in the STAAR-EOC subject and make a decision about accepting the project(s) for graduation.

The IGC meetings will take place at a designated date and time determined by the campus principal or designee.

Factors to Consider for Review

There are 15 factors per SB 149 (2015) the committee may take into consideration:

- Recommendation of the teacher for the EOC course(s) test not passed
- Student's grade in the relevant EOC course(s)
- The student's score on each administration of the EOC exam(s)
- The student's performance on the assigned project
- The number of hours remediation the student has attended
- Attendance rate
- TSI exam performance as satisfactory for "college readiness"
- Any successful dual credit in English, math, science, social studies
- Any successful completion of AP, Pre-AP or IB courses in English, math, science, social studies
- Rating of Advanced High on TELPAS (as relevant)
- 50+ on CLEP exam
- ACT, SAT, or ASVAB exam scores
- Completion of CTE courses required for a certification or industry credential
- Student's overall preparedness for postsecondary success
- Any other factors as designated by board of trustee for district

Texas Success Initiative (TSI)

A student who, after retaking an end-of-course assessment for Algebra I or English II, has failed to perform satisfactorily as required, but who receives a score of proficient on the Texas Success initiative (TSI) diagnostic assessment for the corresponding subject for which the student failed to perform satisfactorily on the end-of-course assessment instrument satisfies the requirement concerning the Algebra I or English II end-of-course assessment, as applicable.

ICG Decision

After reviewing the considerations, the IGC may determine if the student is qualified to graduate. The student must complete the requirements set out by the IGC and they must deem the work as satisfactory. The decision must be unanimous. If not a unanimous decision, then the diploma cannot be awarded via IGC.

The IGC's decision is final and not appealable.

If a student's project is rejected by the IGC, the student will not be eligible for another IGC. The student may retake the STAAR-EOC in the summer. The student will not be allowed to participate in the graduation ceremony until he/she meets all graduation requirements, including ALL STAAR-EOC testing.

Student Requirements

The student will be required to spend additional time in remediation related to the student area(s) in which the student failed to perform satisfactorily on the STAAR-EOC assessment. Remediation is designed to help support the student in expanding their subject area of knowledge. Remediation can occur in a variety of settings including Eagle Advisory, online, before/after school tutorials, and Saturday school.

In addition, for each STAAR-EOC assessment in which the student did not perform satisfactorily, the IGC shall indicate a performance activity that will allow the student the opportunity to demonstrate the degree to which they possess expected proficiency and performance levels.

Any student at Luling High School participating in an IGC shall complete a **Project** related the STAAR-EOC course area that demonstrates subject area proficiency.

Teachers in the STAAR-EOC areas have created a project that students must complete. Any documented student accommodations may be requested to the campus testing coordinator to address specific areas of importance. The following STAAR-EOC courses must be completed for graduation:

- Algebra I
- Biology
- English I
- English II
- U.S. History

Academic Dishonesty

Academic dishonesty or academic misconduct is any type of cheating that occurs in relation to a formal or informal academic exercise which would give a student an unfair academic advantage.

The list of violations includes (but is not limited to):

- Plagiarism
 - The adoption or reproduction of original creations of another author (person, collective, organization, community or type of author, including anonymous authors) without due acknowledgment.
- Copying the work of another student
- Working with others on project that is meant to be done individually
- Allowing work to be copied
- Duplication of work and/or research submitted for different assignments

Any student who plagiarizes or is found to be participating in academic dishonesty on his/her IGC project will be not be scored. A student will not be allowed to graduate using an IGC project for the STAAR-EOC test they did not meet satisfactory. The IGC is considered a state test and will be treated as such.

IGC Project Student Expectations

Any student who qualifies for the IGC will be provided the project(s) and assigned to a class during intervention time (EPT) on the first Monday of April. The student will need to meet with the STAAR-EOC teacher(s) to discuss project instructions/requirements. Student IGC work **MUST** be completed on campus and not be taken home at any time. A staff member will facilitate and monitor the students at all times when they are working on the IGC project(s). **Each student shall work on his/her project independently at all times.**

Staff members have been directed to report to campus administration if there is any evidence of academic dishonesty or students working together on a project. The IGC project(s) shall be treated as a state assessment.

All projects will be due to his/her STAAR-EOC subject teacher on the first Friday of May. The student will be required to present his/her project during the IGC Decision Meeting. The date and time of the meeting will be determined by the campus principal or designee.

Graduation Qualifications

Unfortunately, going through the IGC process is not an automatic guarantee of graduation. The IGC must collaboratively review and evaluate the degree to which the student successfully demonstrated his/her content area proficiency level.

The IGC must unanimously affirm that the remediation hours and the demonstration project were completed at a rigorous level that mirrors the TEKS expectations.

Additional Information

Students that have an IGC **MUST** continue to participate in STAAR-EOC testing opportunities until they are awarded a diploma. *[TAC 101.3022.(e)(3) and Commissioner's Rules 101.30222.(e)(3)]* IGC activities do not waive their STAAR-EOC assessment participation requirement, only the requirement that they meet with success on all five (5) of the assessments. Per TEA, the definition of opportunity to test is: "a test is put before the student to take."

These guidelines are subject to change following adopted rules by Texas' Commissioner of Education. Per SB 213 (2019), Individual Graduation Committees, this will be effective until September 1, 2023.

Additional Information

Luling High School
Acknowledgement Form
Individual Graduation Committee (IGC) Guide

My signature acknowledges receipt of my personal copy of the Luling High School Individual Graduation Committee (IGC) Guide. I agree to read the guide and abide by the standard, policies, and procedures within.

Student Signature

Date

Parent Signature

Date

Campus Representative

Date

Campus/District Title

A signed copy shall be provided to the student, parent, and student's file.



Luling High School IGC Dates for 2019-2020

- **Initial IGC Meeting**
 - February 3-14, 2020
- **Students Begin Project(s)**
 - March 30, 2020
- **Project Check Points**
 - April 10, 2020
 - April 24, 2020
- **Project(s) Due**
 - May 1, 2020
- **Project(s) IGC Presentation**
 - May 12-15, 2020

STAAR-EOC Key Dates

- **English STAAR-EOC Window**
 - April 7-8, 2020
- **Algebra I, Biology, & USH STAAR-EOC Window**
 - May 5-8, 2020
- **STAAR Report Date (Scores)**
 - May 29, 2020